**Communities, Environment & Resident Services**

**Communities**

Nottingham City Council

Licensing

Humber Building

Eastcroft Depot

London Road

Nottingham

NG2 3AH

**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018**

**Application for Variation to an Animal Activities Licence**

Please complete all the questions in the form.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Applicant’s details** | | | |  | | |
| 1.1 | Full Name of Applicant(s) | | | |  | | |
| 1.2 | Address of Applicant(s) | | | |  | | |
| 1.3 | Contact Numbers for Applicant(s) (Landline and Mobile) | | | |  | | |
| 1.4 | E-mail Address of Applicant(s) | | | |  | | |
| 1.5 | Name of Business | | | |  | | |
| 1.6 | Address of Licenced premises (if different to applicant details) | | | |  | | |
| 1.7 | Licence Number | | | |  | | |
| 1.8 | Date of Last inspection | | | |  | | |
| **2** | **Licensable Activity Subject to Variation (tick one activity only\*)** | | | | | | |
|  | Dog Home Boarding |  | Dog Breeding | | |  |  |
|  | Kennel |  | Pet Sales | | |  |  |
|  | Dog Day Care |  | Animal For Exhibition | | |  |  |
|  | Cattery |  | Hiring out Horses | | |  |  |
| **3** | **Details of variation** | | | |  | | |
| 3.1 | Details of variation required: (Please provide all relevant details to support your application, including any other supplementary evidence such as copies of relevant documentation, photographs, etc). | | | | | | |
| **Signature of applicant** | | | |  | | | |
| **Date** | | | |  | | | |

**Notes for Licence holder/Operator**

If an adjustment needs to be made to your licence at any time after it has been issued, whether it is to the licence itself or to the premises / animals referred to in the licence, you will need to make an application to vary the licence using this application form.

The fee to vary the licence is £55.00, plus general inspection and/or vets fees where required. The general inspection fee is £139.00.

The application for variation will be considered within 10 weeks of receipt. Please provide as much relevant information as possible to support your application, as this will help determine whether an inspection will be required as part of the variation process.

Officers may visit the premises unannounced, or announced as part of the review process, to determine whether the requested variation will be granted.

You will be notified in writing of the decision and the date on which the variation will come into force. Variations will normally take effect 7 working days after the decision has been issued to the licence holder, unless the reason is to protect the welfare of an animal in which case the decision will have immediate effect.