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| Time Spent Overseas Declaration Form |
| RECRUITMENT DETAILS |
| Candidate’s name: | Date of birth: |
| Post applied for: |
| THIS FORM MUST BE COMPLETED BY CANDIDATES FOR POSTS REQUIRING DBS CHECKS  |
| Have you spent 6 continuous months or more outside the UK in the previous 5 years? **YES/NO** [delete as applicable]If **YES**, please complete Parts A and BIf **NO**, sign Part B |
| **PART A - COUNTRIES**I have spent time in the following country/countries:

|  |  |
| --- | --- |
| **Country/countries** | **During the period:** |
| **From** | **To** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

(continue overleaf as required)If successful, it will be your responsibility to provide evidence of a satisfactory criminal record check from the relevant country or countries.  |
| **Part B – CANDIDATE’S DECLARATION****I understand that failure to disclose information will be taken seriously and the Disciplinary Procedure, which could result in summary dismissal.**Print name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Office use** | **Date(s) received/checked:** |
| **Recruiting lead’s name:** | **Signature:** |
| **Notes:** |