

**Privacy Notice for Education
Welfare and Education
Otherwise Than at School
(EOTAS) Service**



**Nottingham City Council
Information Compliance**

**Service Area: Education
Directorate: Children and Families
PN- 138 - Child Friendly**

June 2026

Who are we?

The Education Welfare & EOTAS Service are part of Nottingham City.

Do we collect your personal data?

We may collect data that may identify you. This may be your:

- Name
- Address
- Date of Birth
- Contact details
- School details
- Social Care details
- Language
- Race or Ethnicity
- Religious beliefs
- Health

Do we share your personal data?

We will use your personal information for many reasons, depending on the service we offer. This may include sharing your personal information with other teams in Nottingham City, the government, providers assisting us or other, if this is authorised.

Why do we use your personal data?

Our team uses your personal data to provide our services. We use your personal data following rules that tell us what we can and can't do with it.

For how long will you keep my personal data?

The council has a calendar that tells when to delete your personal data. Sometimes this means that we keep your personal data for several years. We will delete securely once your personal data is no longer needed.

Do I have a say about my personal data?

You have rights when we use your personal data. You can ask us to see your personal information, delete it, correct it or stop using it.

Can contact anyone about my personal data?

If you are worried about your personal data, you can contact:

Data Protection Officer
Nottingham City Council
Loxley House,
Station Street,
Nottingham,
NG2 3NG

or at data.protectionofficer@nottinghamcity.gov.uk

You can also contact the office that makes sure that we all follow the rules. You can contact them:

Information Commissioner's Office
Wycliffe House,
Water Lane
Wilmslow,

Cheshire

SK95AF or www.ico.org.uk