



The

Early Years

Team

EYFS CPD Opportunities Brochure

For:

Foundation Stage School
Practitioners (F1 and F2)
and Year 1 Teachers.

Private, Voluntary, and
Independent Day
Nurseries,

Pre-schools, Out of School
Care and Childminders.

2025 - 2026



Nottingham
City Council



Welcome to our All Sector CPD Opportunities Brochure 2025 – 26

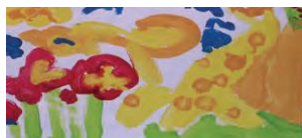
We are pleased to be able to offer a range of training courses for colleagues who work with Early Years children across Nottingham City and beyond. Our brochure features courses for maintained and non-maintained Schools, PVI Day Nurseries, Pre-Schools and Childminders. Each course states who the training is suitable for.

To accommodate differing learning styles we have a variety of exciting courses available delivered in a variety of ways (online, blended and face to face) and our trainers are locally and nationally recognised in the world of Early Years.

To make it easier for you to identify which sessions you would like to attend we have listed courses under specific headings and stated the audience the sessions are suitable for.

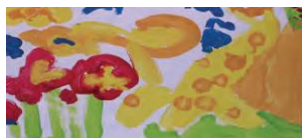
Please click on each link in the sections to find out more about each course and to book your place.

We hope you enjoy planning your continuous professional development with Nottingham City Early Years Team!



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The Early Years Team

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Section One:
**The EYFS Prime and
Specific areas of
learning**



Providing the 'Best Start' in Pre-School/F1



Part 1: Tuesday 30th September 2025

Part 2: Tuesday 14th October 2025



9:15am – 12:15pm



Castle Cavendish



£50 for both sessions for City Practitioners

£60 for both sessions for Out of City Practitioners

Overview:

Audience: Specifically for practitioners working with pre-school/nursery children aged 3-4 years in a school or PVI setting. This will also be suitable for childminders.

Following the recommendations in the 'Best Start in Life' document produced by OfSTED, and in line with recent changes to the Early Years Inspection feedback, this training has been designed to explore and develop provision for this unique age. With this documentation in mind, and in response to sector needs, we have developed this two-part training programme to specifically support and extend the knowledge and understanding of practitioners working with the children in pre-school/F1.

Key themes explored through the sessions include:

- Developing knowledge and understanding of the prime areas
- Exploring opportunities to develop specific learning
- Early maths and phonics
- Early support strategies and interventions
- Effective environments and appropriate interactions
- Preparing children for 'Starting Reception'

Delegates need to attend both sessions.



Building a 'Strong Foundation in Reception'



Part 1: Wednesday 11th February 2026

Part 2: Wednesday 25th March 2026



9:00am – 12:00pm



Castle Cavendish



£50 for both sessions for
City Practitioners

£60 for both sessions for
Out of City Practitioners

Overview:

Audience: Specifically for practitioners working with Reception children in schools

In response to sector needs, we have developed a two-part training programme to specifically support and extend the knowledge and understanding of practitioners working with children in Reception.

Through a mixture of theory and practical activities we will consider the unique needs of a Reception class, including how to ensure curriculum depth and coverage, whilst considering different teaching techniques and how to balance this with the statutory assessment. The course will support you to look at your data, helping identify areas of learning to look at, as well as children who you may wish to target for additional support.

Please note: Guidance on how to complete the assessment will not be covered in this session, this will be covered in the [Early Years Foundation Stage Profile](#) training.

Key themes explored through the sessions include:

- Increasing practitioner knowledge of age and stage development for 4-5 year olds, including supporting pre-writing and writing skills
- Exploring an effective learning environment to support a broad and balanced curriculum
- Supporting effective data analysis and how it can be used to inform practice
- Preparing for an effective transition to Key Stage 1

Delegates need to attend both sessions.



Developing Early Number Sense 3-4 Years



Thursday 23rd April 2026

9:15am – 12:15pm



Castle Cavendish



£45 for City Practitioners

£55 for Out of City Practitioners

Overview:

Audience: Specifically for Practitioners working with 3-4 year olds in Pre-Schools in the PVI Sector or Nursery / F1 in Schools.

The session will enable you to develop your understanding of early number sense and help you consider the many ways to teach maths within your setting. It will enable you to reflect on how your learning environment engages children and builds practitioner confidence and knowledge to support purposeful mathematical interactions and learning. The session is designed to be interactive and practical to provide ideas and resources which can be taken back and used directly with the children.

Course Aims:

- Develop practitioners' understanding of Early Number Sense
- Understand how to develop a mathematically engaging environment



Open your Eyes to the EYFS

Overview:

Audience: Nottingham City Practitioners in the maintained or PVI sector who are either working in or leading Early Years and who would like to develop their understanding of all aspects of the EYFS. This could be those who are new to the role along with those who have changed year groups or those who wish to refresh their knowledge.

Practitioners will be provided with a whistle-stop tour through the key components of the Early Years Foundation Stage, providing them with a deeper understanding of all aspects of the early years statutory framework. We will use statutory and non-statutory guidance to consider how to develop effective teaching and learning through establishing a deeper understanding of; child development, areas of learning, educational programmes, characteristics of teaching and learning, observations, assessments, planning, environment, continuous and enhanced provision and by exploring how these can be used effectively to meet children's needs across the early years. This will be achieved directly through the training and through a series of gap tasks designed to provide practitioners with the opportunity to rehearse new learning within their setting.

This course will support you to:

- Explore the key principles of the EYFS; The unique child, Building positive relationships, Enabling environments and Learning and Development
- Understand effective early years pedagogy
- Clarify the critical role of the adult in the early years
- Develop your understanding of the observation, assessment and planning cycle
- Current safeguarding considerations
- Understand what makes good teaching and learning and be 'Ofsted ready'



Part 1: Wednesday 8th October 2025	9:15am – 12:15pm	Castle Cavendish	£120 for all four sessions.
Part 2: Wednesday 26 th November 2025	10:00am– 11:30am	Online	
Part 3: Wednesday 10th December 2025	10:00am– 11:30am	Online	
Part 4: Wednesday 21st January 2026	9:15am – 12:15pm	Castle Cavendish	



To Be Two



Part 1: Wednesday 22nd April 2026

Part 2: Wednesday 20th May 2026



9:30am – 12:30pm



Castle Cavendish



£50 for both sessions for
City Practitioners

£60 for both sessions for
Out of City Practitioners

Overview:

Audience: Specifically for PVI, Childminders and School Practitioners working with, or planning to work with, 2 year olds

Through a mixture of theory and practical activities, practitioners will be supported to extend their knowledge and understanding of the uniqueness of 2 year-olds, and how best to support their distinct developmental needs.

We will explore how to ensure an enriched and informed curriculum which can be delivered through quality interactions within play and through the provision of an enabling environment. We will explore typical and expected behaviour at this age and discuss strategies on how to manage behaviour and support self-regulation.

Following the first session, practitioners will be supported to reflect on information delivered through a practical gap task which will be fed back and inform discussion at the second session.

Course Aims:

- To increase practitioner knowledge of typical age/stage child development for 2 year olds
- To support understanding of expected behaviour and effective behaviour management
- To explore an appropriate curriculum for this age and stage of development
- To explore an effective environment for 2 year olds



Brilliant Babies!



Part 1: Thursday 29th January 2026

Part 2: Thursday 12th March 2026



9:15am – 12:15pm



Castle Cavendish



£50 for both sessions for City Practitioners

£60 for both sessions for Out of City Practitioners

Overview:

Audience: Specifically for PVI practitioners and childminders working with, or planning to work with, children under the age of 2.

With the early years entitlements now being offered to babies from 9 months old, there has been an increase in the number of babies accessing childcare provision and it has never been more important to ensure that the environment and curriculum for this unique age and stage is planned, understood and delivered appropriately and effectively.

With this in mind, and in response to sector needs, we have developed 'Brilliant Babies', a two-part training programme to specifically support and extend the knowledge and understanding of practitioners working with the under twos. This training will be delivered through a mixture of theory and practical activities which aim to put a spotlight on provision for all of those involved with this unique age group of children and provides an opportunity to reflect on the lifestyles and challenges faced in the current climate.

Key themes explored through the sessions include:

- Child physical and cognitive development
- Key milestones in each prime area
- Early support strategies and interventions
- Unique health and safety considerations, including safer sleep guidance
- Effective environments and attachments
- Appropriate curriculums
- Working with parents



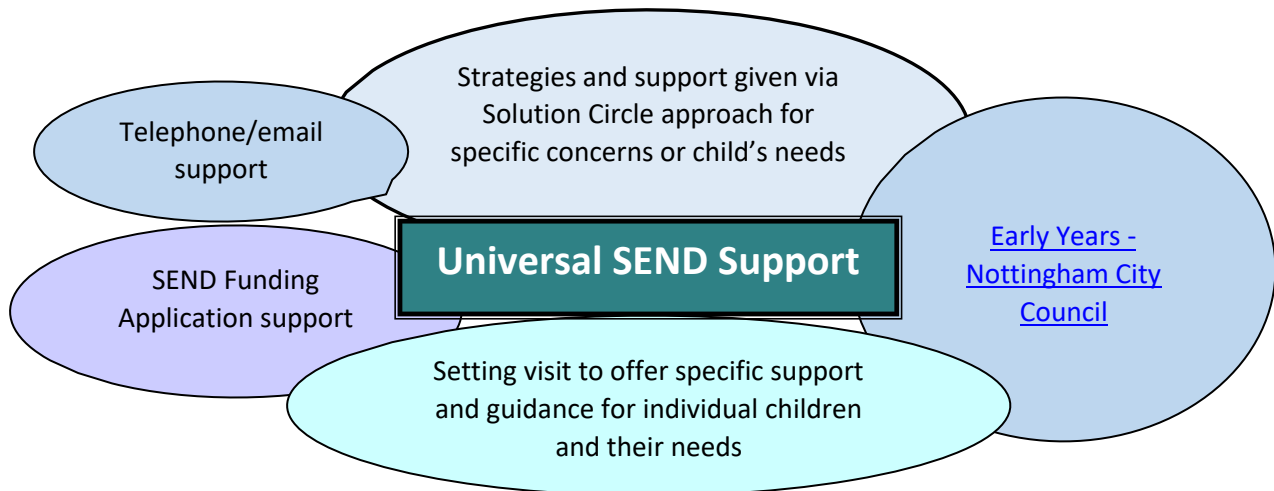
Section Two: Equality, Access and Inclusion.

A range of courses to support practitioners to promote equality and inclusion in their setting.

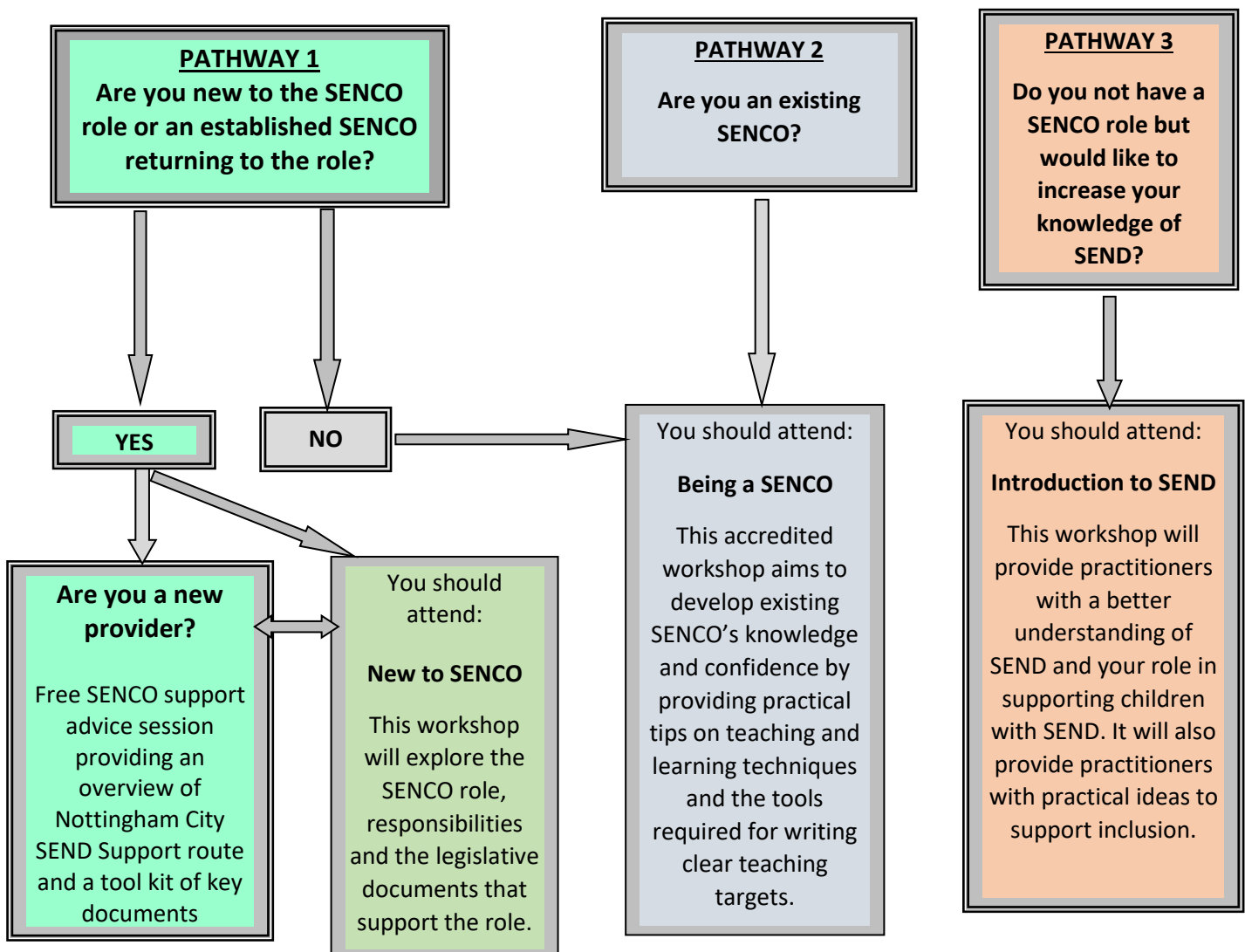


The Early Years Team

SEND SUPPORT



SEND Training Pathways





New to SENCO (PVI)



Tuesday 20th January 2026



10:00am – 12:00pm



Online



£35 for City Practitioners

£45 for Out of City Practitioners

Overview:

Audience: PVI Practitioners (Day Nurseries, Preschools and Childminders) who are looking to take on the role of SENCO in their setting or are taking on a support role to the current SENCO.

This course will provide practitioners with key points and practical ideas to help them in the SENCO role. This will include investigating how the SENCO role is delivered across the city, discussions around early identification of children with additional needs and exploring the Graduated Response.

Course Aims:

- Understand your role and responsibilities as a SENCO and/or SENCO Support
- Explore the role of other professionals and the importance of working with parents
- Gain information of current SEND legislation including the SENDCOP2015
- Explore the Local Offer and Identify what is universal and what is SEND provision

Before attending this course practitioners are required to have an overview of **The Statutory Guidance, Special Educational Needs Disability Code of Practice 0 – 25 years relating to Early Years providers (section 5 page 78).**

It is recommended that all SENCOs join the SENCO Network to keep updated on current practices.



Being a SENCO (PVI)



Tuesday 14th April 2026



£35 for City Practitioners



10:00am – 12:00pm

£45 for Out of City Practitioners



Online

Overview:

Audience: PVI Practitioners (Day Nurseries, Pre-Schools and Childminders) who have a SENCO role

The course will support SENCOs to understand their responsibilities to children with SEND and the setting's approach to identifying and meeting SEND.

Course Aims:

- Examine early identification of children with additional needs in your setting
- Expand practitioners' knowledge around breaking down skills into achievable small steps
- Provide the tools needed to write clear, descriptive targets
- Explore how to manage SEND Provision appropriately

It is recommended that all SENCOs join the SENCO Network to keep updated on current practices.



Introduction to SEND (PVI)



Thursday 25th September 2025,
Thursday 26th February 2026



£35 for City Practitioners
£45 for Out of City Practitioners



10:00am – 12:00pm



Online

Overview:

Audience: All Practitioners working with children within PVI or Out of School clubs, who do not currently have a SENCO Role, but would like to increase their knowledge of Special Educational Needs and Disabilities (SEND).

This course will explore the roles and responsibilities of those working with children with SEND, look how we can support each other, parents and work with other agencies to ensure a joint approach to supporting children's needs and explore practical ideas to promote equality and inclusion.

Course Aims:

- To understand what Special Education Needs and Disabilities are and what our responsibilities are under the SEND Code of Practice
- To explore how we can work with parents, SENCO's and other professionals to support children with SEND
- To extend our knowledge and understanding of Autism, Sensory impairments, Down Syndrome and Cerebral Palsy and gain practical ideas to support children's learning and development



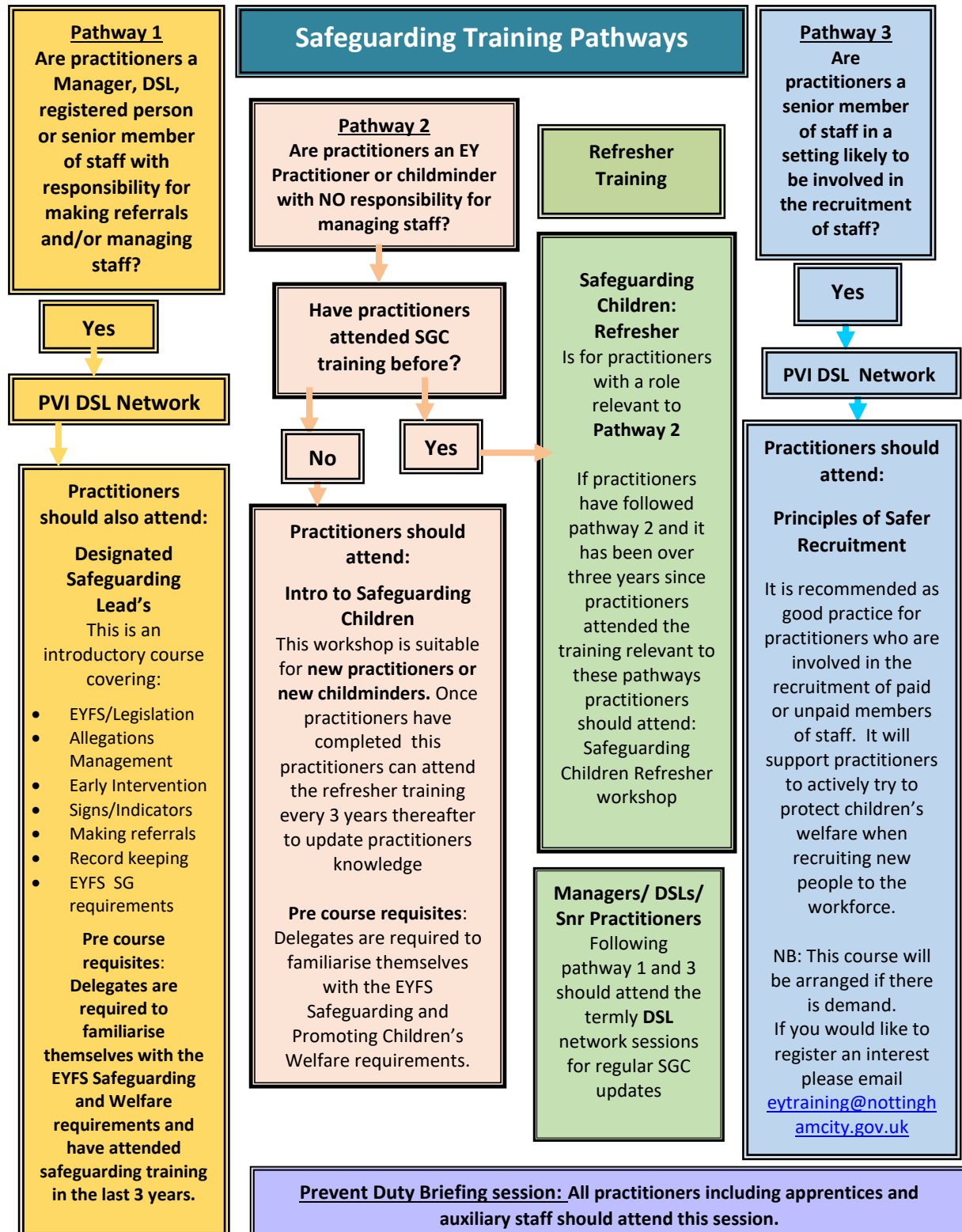
Section Three: Safeguarding Children

Suitable for:

**PVI Day Nurseries, Preschools
Leaders and Managers**



The Early Years Team





An Introduction to Safeguarding Children



Multiple Dates Available



£15 for City PVI Settings



9:30am – 11:45am

£25 for Out of City PVI Settings



Online

Overview:

Audience: For Nottingham City PVI Day Nurseries, Preschool Practitioners and Childminders who are new to their role and have NO responsibility for managing staff or making referrals.

This course will give new and trainee practitioners a thorough awareness of safeguarding children as well as the local context, policies and procedures of Nottingham City Safeguarding Children Partnership (NCSCP).

Course Aims: By the end of the course participants will:

- Have an understanding of the EYFS Safeguarding and Welfare Requirements
- Have an understanding of child protection law and legislation
- Define child abuse and recognise potential indicators
- Be aware of how referrals are made to other agencies
- Have an awareness of how to keep yourself safe when working with children

If practitioners have attended a Safeguarding Children course within the past three years they should book onto the Refresher Training.

Pre-course Requisites: Delegates are required to familiarise themselves with the Safeguarding and Promoting Childrens Welfare Requirements prior to attendance.

Safeguarding and Welfare Requirements are part of the [Early years foundation stage \(EYFS\) statutory framework - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/early-years-foundation-stage-eyfs-statutory-framework)

Achieving your certificate: After the course you will be sent a case study to complete. Once the case study is returned, your certificate will then be issued.



Safeguarding Children Refresher

Overview:

This course ensures that people who have previously attended training specific to their role are updated on safeguarding children issues, including changes in national context and local policies and procedures. Guidance on best practice will also be explored. Practitioners are recommended to update their training every 3 years.

Course Aims: By the end of the course participants will have:

- Been updated about new legislation/current developments regarding Safeguarding Children
- Been reminded about policies and procedures, including definitions of abuse
- Explored further how issues of diversity impact on safeguarding children
- Refreshed their understanding of the responsibilities of agencies and workers to safeguard children

Course Pre-requisites: Delegates are required to familiarise themselves with the Safeguarding and Promoting Children's Welfare requirements and their setting's Safeguarding Policy prior to attending the training. Safeguarding and Welfare Requirements are part of the [Early years foundation stage \(EYFS\) statutory framework - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/early-years-foundation-stage-eyfs-statutory-framework)

Achieving your certificate: An activity within the course will support you to achieve your certificate of attendance which will be issued by the trainers after the course.



Wednesday 17th September 2025	1:00pm - 3:00pm	Online	£10 for City PVI Settings £20 for Out of City PVI Settings
Friday 14th November 2025	10:00am – 12:00pm		
Thursday 12th February 2026	1:00pm – 3:00pm		
Monday 27th April 2026	10:00am – 12:00pm		
Monday 22nd June 2026	1:00pm – 3:00pm		



Designated Safeguarding Leads

	Thursday 9th October 2025		£30 for City PVI Settings
	Monday 29th June 2026		
	9:15am -12:30pm		£40 for Out of City PVI Settings
	Castle Cavendish		

Overview:

Audience: Specifically for Nottingham City PVI Practitioners (Day Nurseries and Preschools) who are NEW to the DSL role.

This course is specifically tailored to support practitioners new to the role of the Designated Safeguarding Lead or practitioners who are being developed to take on the role.

This course will support practitioners understanding of:

- Child protection law and legislation
- Signs/indicators
- Early intervention and prevention
- Making referrals, record keeping and action planning
- Safer working practices for staff
- Maintaining a culture of vigilance
- The EYFS Safeguarding and Welfare Requirements

Course Pre-requisites: Delegates are required to familiarise themselves with the Safeguarding and Promoting Children's Welfare requirements **and** their settings Safeguarding policy prior to attendance. Safeguarding and Welfare Requirements are part of the [Early years foundation stage \(EYFS\) statutory framework - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/early-years-foundation-stage-eyfs-statutory-framework)



Safer Recruitment in the Early Years



Thursday 18th September 2025



9:00am -12:00pm



Castle Cavendish



£30 for City PVI
Settings

£40 for Out of City
PVI Settings

Overview:

Audience: Specifically for Nottingham City PVCI Practitioners (Day Nurseries, Pre-schools and Childminders)

This course will provide you with the knowledge to ensure procedures are in place to recruit people who share your commitment to safeguarding children. Covering Government guidance 'Working Together to Safeguard Children' the course will also explore:

- Preparing to recruit
- Carrying out pre-appointment check
- Dealing with concerns identified and continuing safer recruitment practices after appointment



PREVENT Duty



Monday 24th November 2025

Thursday 7th May 2026



10:00am – 11:30pm



Online



Free of Charge

Overview:

Course Leaders: Louise Cox (Prevent Officer)

Audience: Specifically for Nottingham City PVI practitioners (Day Nurseries, Preschools and Childminders)

Briefing Summary:

Since July 2015 all registered early years' childcare providers and registered OOSCs have been subject to a duty under section 26 of the Counter-Terrorism and Security Act 2015. This duty is known as the Prevent Duty and requires providers to have:

“Due regard to the need to prevent people from being drawn into terrorism”.

Aims:

This briefing will provide practitioners with an understanding of the Prevent Duty and fundamental British values supporting mutual respect and tolerance of different faiths and beliefs.



Section Four: Supporting Leadership

Specifically for:

**PVI Day Nurseries, Preschools
Leaders and Managers**



Nottingham City Leadership & SENCO Networks

Terms and Conditions

- To attend any Network Meeting, your Setting must have completed and returned the Annual Registration Form - which can be [downloaded here](#). In addition, you must also book on to each individual Network Session, using the links provided within the brochure.
- Your Annual Registration Form details the cost of each annual network, discounts for multiple setting membership and joint memberships for Leadership and SENCO Networks. Please note that **your Registration Form must be returned by 31st October 2025 in order to receive the discounts available.**
- Please note that **Room Leader Networks** are now provided through the local Stronger Practice Hub. With 3 specific networks a year for babies, toddlers and pre-school room leaders this is a great opportunity and you can find out more [here!](#)



Nottingham City Leadership Networks

Overview:

Course Leaders: Members of the Early Years Team

Audience: Nottingham City PVI Leaders and Managers/Proprietors

We are delighted to be able to continue to offer the Leadership Network sessions for Nottingham City Providers. These Networks will be led by the Early Years Team and will have a different focus each term, featuring guest speakers where appropriate. These Networks will keep delegates up to date on current Early Years issues, developments and new initiatives as well as providing invaluable networking opportunities.

The Autumn and Summer Network Meetings are online via MS Teams and the **Spring Network Meeting will be face to face**, as per the details below. There will be a prize draw at every Network Session (winners to be notified after course evaluations have been returned).



Wednesday 19th November 2025	10:00am – 12:00pm	Online	£50 for 2025/26 Please see the Annual Registration Form for further details
Wednesday 18th March 2026		Indian Community Centre	
Wednesday 24th June 2026		Online	



Nottingham City SENCO Networks

Overview:

Course Leaders: Early Years SEND Workers - Sam Caig and Mel Foulston

Audience: Nottingham City SENCO's (Day Nurseries, Preschools, Childminders and Schools who provide 2 year old places)

We are delighted to be able to continue to run our SENCO Networks. These Networks will keep Nottingham City SENCO's based in Day Nurseries, Pre-Schools and Schools who provide 2 year provision up to date on current SEND developments as well as providing invaluable networking opportunities. Nottingham City Childminders who support children with Special Education Needs and Disabilities are also welcome to attend.

All networks are led by the Early Years Team SEND Support Workers and will also feature Guest Speakers. There will be a prize draw at every Network Session (winners to be notified after course evaluations have been returned).



Thursday 6th November 2025	10:00am – 12:00pm	Online	£50 for 2025/26 Please see the Annual Registration Form for further details
Thursday 5th March 2026			
Thursday 4th June 2026			



Nottingham City Childminder Networks

Overview:

Meeting Leaders: Early Years Team EYFS Support Workers

Audience: Nottingham City Childminders

We are delighted to be able to continue to offer Nottingham City Childminders the opportunity to attend our Childminder Networks. The Networks will be led by the Early Years Teams who will provide Early Years updates and advice alongside invaluable networking opportunities.

Topics will include:

- Early Years Updates
- Safeguarding Updates
- Special Education Needs (SEND) Information

Please note that there are additional specific Outdoor Learning Networks for Childminders provided through the Stronger Practice Hub and you can find out more about them and book on [here!](#)



Thursday 2nd October 2025	6:30pm - 8:00pm	Online	Free of charge for Nottingham City Childminders
Thursday 15th January 2026			
Wednesday 13th May 2026			



Nottingham PVI DSL Networks

Overview:

Network Leaders: Overseen by the NCSCP and led by the Safeguarding Service Manager and Guest Speakers

Audience: Specifically for Nottingham City PVI Practitioners (Day Nurseries and Preschools)

The PVI DSL Network is free to attend for Nottingham City DSLs and overseen by the Nottingham City Safeguarding Children Partnership (NCSCP). Featuring regular guest speakers the network provides valuable information to ensure all DSLs are kept up to date with current issues and developments.

Attendance to the Network is for the primary DSL of the setting. If you are part of a larger setting, please contact the Early Years Team for more information.

The aims of the network are to:

- Develop and enhance safeguarding practices and processes across the Early Years sector
- Improve communication between the Early Years sector and the Safeguarding Children Board
- Provide support to DSL's in their role as a DSL



Wednesday 12th November 2025	9:30am - 12:00pm	Online	Free of charge for Nottingham City PVI Settings
Wednesday 25th February 2026			
Wednesday 10th June 2026			



Nottingham City Annual Business Meeting

Overview:

Meeting Leaders: Members of the Early Years Team

Audience: Specifically for Nottingham City PVI Sector Owners, Proprietors, Managers of Early Years settings who provide funded 2, 3 and 4 year old places.

As part of your Provider Agreement, this essential annual meeting addresses key sector developments that Early Years Business Leaders should be aware of.

Topics frequently include:

- National and Local news and updates
- Any new funding arrangements/rates
- Issues and developments in the Early Years sector
- Updates on the Safeguarding of Children
- Workforce Development
- Early Years Foundation Stage Profiles

For a copy of the Annual **Business Meeting 2025 Presentation**, please [click here!](#)



Thursday 5th February 2026	10:00am-11:00am	Online	Free of Charge Specifically for Nottingham City PVI Providers
	1:30pm – 2:30pm		
	6:00pm – 7:00pm		



Early Years Funding Schools Briefing for Headteachers and Business Managers

Overview:

Course Leader: Early Years Funding Co-ordinator

Audience: Headteachers and School Business Managers (schools and Academies), and those responsible for submitting the termly headcount on the Early Years Portal

Ahead of the new financial year, we thought it would be a good opportunity to share up to date funding information and a reminder on how to submit accurate portal claims to ensure schools receive accurate funding including EYPP.

We will share:

- the new funding rates and an example of what this would look like using the base rate and including potential EYPP and deprivation supplements to compare the importance of claiming these correctly.
- the common mistakes when submitting headcount claims, meaning schools may not be receiving maximum funding
- a reminder of the new entitlements
- an opportunity to ask any questions in relation to the above (any specific school funding queries will be followed up by our school funding colleagues and responded to after the briefings)

For a copy of the Early Years Funding Schools Briefing 2025 Presentation, please see Information for Schools when you [click here!](#)



Tuesday 10th February 2026	8:00am – 9:00am	Online	Free of Charge
	4.00pm - 5.00pm		Specifically for Nottingham City Schools



Childminder Briefing (PVI - Childminders Only)

Overview:

[This webpage](#) gives you all the information you need to find out how to become an Independent Registered Childminder in Nottingham City. There are resources such as vodcasts and links to help give you an overview of what is involved and what you need to do to become a self-employed Registered Childminder.

Nottingham City Early Years have developed a [Guide to Becoming a Childminder](#) that gives you all the information you need about setting up as a Childminder and starting to build a successful business.

We also recommend that you take a look at [Business Smart](#), a free online business support package for childminders developed by the Professional Association of Childcare and Early Years (PACEY).

Once you have read all the information above if you would like to continue with the process to become a Registered Childminder, please book onto the next Childminder Information Briefing.

			
Wednesday 4th June 2025	10:00am – 11:30am	Online	Free of Charge
Wednesday 1st October 2025			
Wednesday 4th February 2026			
Monday 15th June 2026			



Practising what we teach!

Would you reach the expected level of development as an adult?



Tuesday 7th October 2025



£35



9:15am – 12:15pm

For City PVI Managers
Only



Castle Cavendish

Overview:

Course Leaders: Head of Service, Early Years and Early Years Programmes Manager

Audience: Specifically for PVI Sector Managers & Leaders (including Childminders) with supervisory, mentoring or coaching roles of other staff in their setting

All day, every day, we promote high quality teaching and learning across the seven areas of learning under the EYFS, but do these teachings end with our children?

In a new, one-off session, Senior Managers from the Early Years Team will utilise the teaching principles of our daily practice to help Managers and Leaders explore and reflect how these can be applied to ourselves and support the mentoring and supervising of those we manage.

Specifically utilising the Early Learning Goal of Personal, Social and Emotional Development, which teaches children about self-regulation, managing self and building relationships, we will look at how we do this for ourselves and for our staff.

Come with an open mind, ready to reflect on current practice as Managers and Leaders and take away ideas on how to better support yourself and those you manage.



**Section Five:
Statutory and
Core
Training**



Childminder Information Workshop

Overview:

Workshop leaders: Charlotte Griffin and Sue Crighton - EYFS Support Workers

Audience: Prospective Childminders, newly registered Childminders and/or established Childminders who may require a refresher.

This 2 part workshop will support individuals to develop their knowledge and understanding of the EYFS statutory framework.

In addition we will explore and discuss how individuals can effectively manage and market their childminder business.

Workshop Aims:

- Understand the EYFS statutory framework
- Understand the Childminder's role within EYFS
- Develop knowledge and confidence in all aspects of business delivery

Before attending delegates are required to familiarise themselves with the documents listed [here](#).



Wednesday 15th October 2025 & Wednesday 5th November 2025	9:30am – 11:30am	Online	Nottingham City Providers - £55 for both sessions
Tuesday 3rd March 2026 & Tuesday 24th March 2026			
Thursday 2nd July 2026 & Thursday 16th July 2026			Out of City Providers - £65 for both sessions



Blended Learning

Paediatric First Aid



Multiple dates throughout the year



6 hours of E-Learning and 6 hours of practical training



This course combines an E-Learning module with a one-day face-to-face practical and assessment session. This full day of training is held at Loxley House or Central Library.

Please ensure that you check location for the date you book.



£75 for PVI Settings and Childminders and £99 for Schools, regardless of location.

Overview:

Course Leaders: Development and Change Team, Nottingham City Council

Audience: All sectors can access this training

This course combines an E-Learning module with a one-day face-to-face practical and assessment session.

This course is essential for practitioners working within the EYFS and covers the requirements of the EYFS Framework. The qualification is valid for 3 years. **Places book up quickly - please plan well in advance.**

On successful completion of this course delegates will be sent a certificate of attendance for the practical training. Both the theory certificate and the certificate of attendance for the practical training are needed to evidence your Paediatric First Aid qualification.



Funding Workshop for Providers New to Delivering Funded Places (PVI)

Overview:

Audience: Specifically for Nottingham City PVI (Day Nurseries, Pre-Schools and Childminders) who are new to delivering funded places.

In order to receive funding, it is a Providers Statutory Duty to submit accurate data returns. This session will assist delegates by exploring all areas of the funding process, including raising awareness of the funding available, how funding is paid, checking working parent eligibility codes and completing the termly headcount in the Early Years Portal.

			
Tuesday 9th December 2025	10:00am - 11:30am	Online	Free of Charge Specifically for Nottingham City PVI settings
Monday 16th March 2026			
Wednesday 1st July 2026			



Workshop for Nottingham City Schools on Funded Places Claiming Process

Overview:

Audience: Specifically for Nottingham City Schools

This workshop is designed to support school colleagues with their early years headcount task and 'working parent' eligibility checking on the Early Years Portal. This workshop will provide delegates with a full demonstration of the main actions required when accessing the Early Years Portal, in order for them to undertake accurate termly headcount tasks, which are sent to Schools Funding for payments to be made.



Wednesday 3rd December 2025	1:00pm – 2:30pm	Online	Free of Charge
Thursday 19th March 2026			Specifically for Nottingham City Schools
Thursday 9th July 2026			



Funding Workshop Refresher for Providers Delivering Funded Places

Overview:

Audience: Specifically for funded Nottingham City PVI Practitioners (Day Nurseries, Pre-Schools and Childminders) who wish to refresh their knowledge of the claiming process.

Designed to help providers to refresh their knowledge around the funding process, this short interactive workshop will provide delegates with a reminder of the main actions required when accessing the Early Years Portal.

Established funded providers are aware that it is their Statutory Duty to submit accurate data returns. Alongside The Provider Agreement, this refresher session will help providers to fulfil this duty.



Tuesday 9th December 2025	1:00pm - 2:30pm	Online	Free of Charge Specifically for Nottingham City PVI Providers
Monday 16th March 2026			
Wednesday 1st July 2026			



Pre-School Agreement Trialling

Overview:

Audience: Specifically for Nottingham City Practitioners working with 3-4 year olds in PVI Sector or Nursery / F1 in Schools, regardless of the non-statutory documentation being used.

Nottingham City Early Years Team will be offering termly agreement trialling. These sessions provide EYFS updates, both local and national, and provide targeted CPD linked to our data outcomes. The sessions enable practitioners to form accurate judgments, which will ensure confident assessments and give them the confidence to identify next steps.

These sessions will focus on professional discussion and sharing good practice, they may also provide reassurance and an opportunity to ask any questions.

			
Tuesday 11 th November 2025	9:00am – 11:30am	Online	Free of charge Specifically for Nottingham City Providers
	1:00pm – 4:00pm	Indian Community Centre	
Wednesday 4 th March 2026	9:00am – 11:30am	Online	
	1:00pm – 4:00pm	Indian Community Centre	
Thursday 18 th June 2026	9:00am – 11:30am	Online	
	1:00pm – 4:00pm	Venue TBC	



F2 Agreement Trialling

Overview:

Audience: Specifically for Nottingham City Practitioners working with Rising 5's in the PVI Sector or Reception Class in Schools, regardless of the non-statutory documentation being used.

Nottingham City Early Years Team will be offering termly agreement trialling. These sessions provide EYFS updates, both local and national, and provide targeted CPD linked to our data outcomes. The sessions enable practitioners to form accurate judgements, which will ensure confident assessments to support the statutory EYFSP process.

These sessions will focus on professional discussion and sharing good practice, they may also provide reassurance and an opportunity to ask any questions.

			
Thursday 20 th November 2025	9:00am – 11:30am	Online	Free of charge Specifically for Nottingham City Providers
	1:00pm – 4:00pm	Indian Community Centre	
Tuesday 17th March 2026	9:00am – 11:30am	Online	
	1:00pm – 4:00pm	Indian Community Centre	
Wednesday 3rd June 2026	9:00am – 11:30am	Online	
	1:00pm – 4:00pm	Venue TBC	



Early Years Foundation Stage Profile

Overview:

Audience: Nottingham City Reception / F2 Practitioners and PVI's with Rising 5's. This is suitable for anyone who wants to build a better understanding of the statutory processes around the completion of the EYFSP. This could include; Keyworkers, ECT's, Class Teachers or staff who are new, or returning, to teach in F2. Assessment Leads, Managers and SLT are also welcome to join to further their understanding.

This session aims to support the statutory assessment process. During this session we will look at the significant messages of the Early Years Foundation Stage Profile Handbook and talk through the process of completing the EYFS Profile, how to assess those with SEND and look at strategies to ease transition to KS1.

Aims:

- To develop your knowledge of the EYFSP
- To build confidence in completing the EYFSP
- To develop understanding of the guidance and exemplification materials



Tuesday February 2026	3rd	9:00am – 12:00pm	Castle Cavendish	Free of Charge Specifically for Nottingham City Practitioners
		1:00pm – 4:00pm		



EYFSP Initial Data Briefing



Wednesday 15th July 2026



3:30pm – 4:30pm



Online



Free of Charge

Specifically for

Nottingham City School
Based Practitioners

Overview:

Audience: Specifically for Nottingham City School Leaders, Reception and Year One Class Teachers and Subject or Phase Leaders

This initial briefing session will share key data messages from the latest EYFSP data. School Leaders, Reception and Year One Class Teachers are invited to join the session collectively, along with any other Subject or Phase Leaders, to compare school and local data.

The session will provide opportunities for professional dialogue between Reception and Year One colleagues, providing time to interpret and better understand school cohort data and enable staff to plan and prepare for a smooth and successful transition, as described in the EYFSP Handbook. The session will also support Year One colleagues to understand the needs of their incoming September cohort, so they have the opportunity to consider any support or adaptations necessary, particularly for those children who did not achieve a Good Level of Development.

The link to join the Briefing will be shared with Head Teachers and Early Years Leads in July 2026.



EYFSP Full Data Briefing



Thursday 11th December 2025



Free of Charge



3:30pm – 4:30pm



Online

Overview:

Audience: Specifically for Nottingham City School Leaders, Early Years Leads and Partners

Course Overview: This full data briefing session will share key messages from the ratified 2025 EYFSP data, drawing local and national comparisons for Good Level of Development, vulnerable groups and areas of learning so comparisons can also be made by Leaders for their own school data. In addition, identified trends for Nottingham City data will be shared.



**Section Six:
Opportunities
specific to
Wraparound
Childcare**



Childcare Expansion Funding - Briefing for Potential Applicants

Overview:

Audience: Any provider or organisation intending to apply for Childcare Expansion Funding in Nottingham City

This Briefing will give an overview of the Childcare Expansion Funding available to support the extension of the early years entitlements and the creation or expansion of before and after school wraparound childcare places for primary school aged children.

The Briefing will cover the application process, what makes a good application, examples of projects, funding available and how to apply.

Please note that whilst publicised for an hour, the actual briefing presentation will take around 30 minutes, with an opportunity to ask questions.

To find out more about the funding available, application form and guidance notes, please click the links below;

- [Early Years Entitlements](#)
- [Wraparound Childcare](#)



Thursday 4th September 2025	8:00am – 9:00am	Online	Free of Charge
Tuesday 9th September 2025	4:00pm – 5:00pm		
Tuesday 13th January 2026	8:00am – 9:00am		
Thursday 15th January 2026	4:00pm – 5:00pm		



Wraparound Conference



Saturday 15th November 2025



Free of Charge



9:30am – 3:30pm



East Midlands Conference Centre, NG7 2RJ

Overview:

Provided by Nottingham City Council and Nottinghamshire County Council, this conference is exclusively for Nottingham City and Nottinghamshire providers delivering wraparound care for primary school aged children.

Guest Speakers:

- **Dr Andy Cope**, Art of Brilliance – Keynote Speaker
- **James Hemsall**, Managing Director of Coram Hemsalls – Opening Speaker

Workshops:

- **Workshop 1: Ben Kingston-Hughes**, from Inspired Children – Neuroscience of Play
- **Workshop 2: Matt Ogle**, Entire Club – Creating Inclusive Play Environments
- **Workshop 3: Helen Barnett**, Toy Library – Interactive Play Session
- **Workshop 4: Rebekah Jackson-Reece**, Out of School Alliance – Building a sustainable Wraparound Business

And More:

- Refreshments and pastries available on arrival. Buffet lunch included.
- A number of exhibitors will be joining us on the day
- Free goody bag for all delegates, including a free book from our Guest Speaker, Dr Andy Cope!



**Section Seven:
National CPD
Opportunities**



National CPD Opportunities

Overview:

The Early Years Education Recovery Programme is a package of workforce training, qualifications, support and guidance for the early years sector to support staff and settings address the impact of the COVID-19 pandemic on the youngest and most disadvantaged children.

In addition to the Nuffield Early Language Intervention, Home Learning Environment and Early Years Initial Teacher Training, the **Early Years Education Recovery Programme** also includes;

- [Online Early Years Child Development Training](#) - free, universally accessible to all, designed to help practitioners improve their knowledge and understanding of child development so that they can support children in early education settings.
- [Stronger Practice Hubs](#) - a national network of hubs which will connect providers and act as a source of high-quality, evidence-based information.
- [Level 3 Special Educational Needs Coordinator \(SENCO\)](#) - SENCO training to help identify and support children with additional needs (no longer free but still available)
- [NPQ in Early Years Leadership](#) - helping leaders develop their skills in managing and leading high-quality education and care



**Section Eight:
Partner
Training and
Resources**



Room Leader Networks

- Stronger Practice Hub

Overview:

Room Leader Networks are now offered by our local Stronger Practice Hub, with separate networks running for babies, toddlers and pre-school room leaders.

Take advantage of this opportunity to join a community of like-minded room leaders, with a focus on developing your skills as a leader, as well as on developing the high-quality provision in your room.

The networks involve three face-to-face days across the year, where you will come together with colleagues to learn more about leadership and discover thought provoking ideas about what good practice looks like.

You will have chance to learn about new theories and ideas, reflect on your own practice and take away top tips and suggestions to try in your own rooms. There will be chance to celebrate and share what you have been doing with colleagues and with opportunities to develop relationships and learn from each other over time.

You can read more about the Room Leader Networks on page 4 of this [DNEY Newsletter](#).

By booking onto this Network, you agree to attend all 3 sessions.

Babies	Friday 19th September 2025	Trent Conference Centre
	Tuesday 18th November 2025	Flying High Partnership
	Friday 16th January 2026	Flying High Partnership
Toddlers	Friday 26th September 2025	Flying High Partnership
	Friday 14th November 2025	
	Friday 27th February 2026	
Pre-School	Wednesday 9th July 2025	Trent Conference Centre
	Friday 5th December 2025	Flying High Partnership
	Friday 6th March 2026	Flying High Partnership



Outdoor CPD for Childminders - Stronger Practice Hub

Overview:

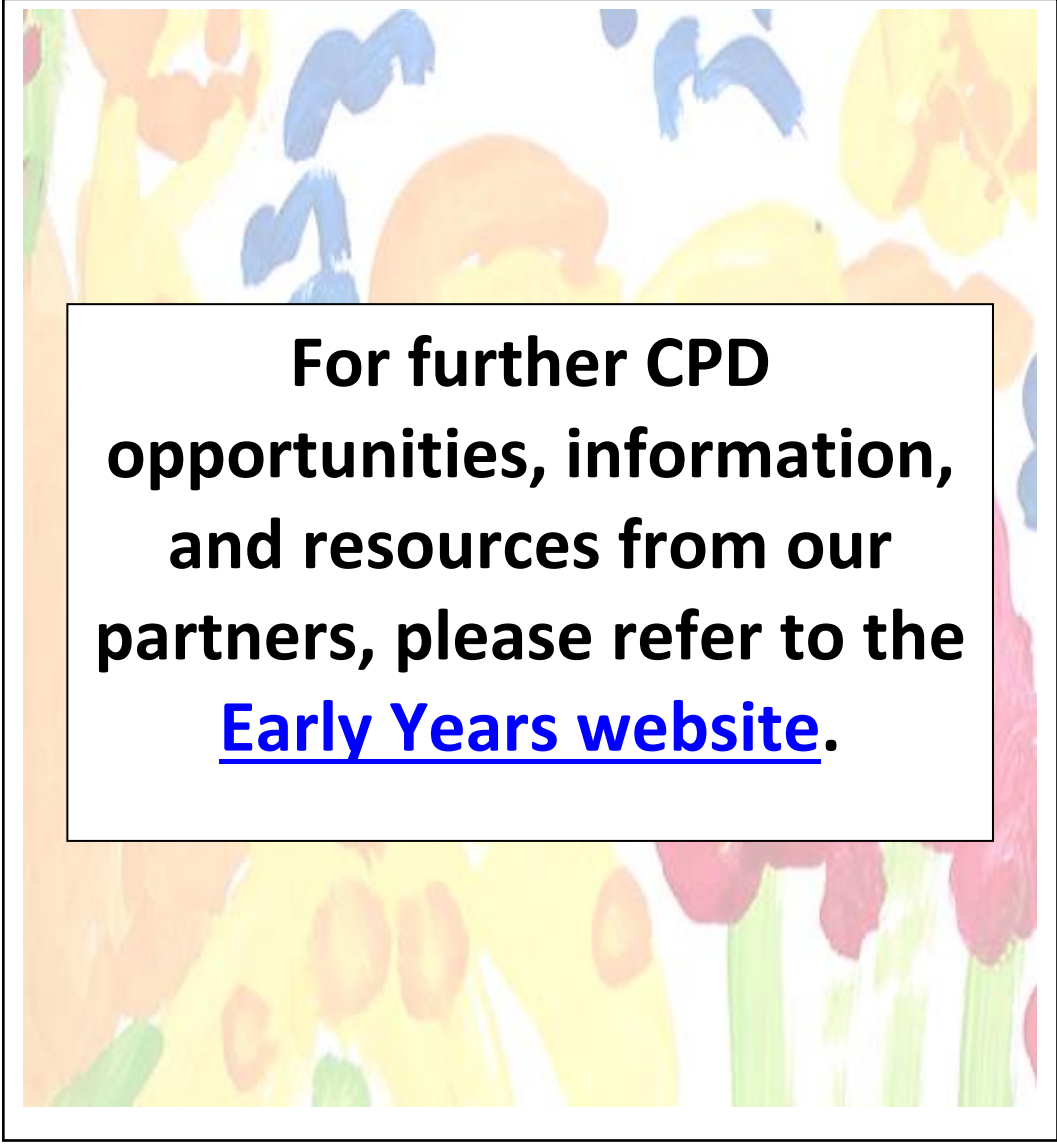
Discover how natural spaces can be used as rich learning environments, where outdoor learning supports key developmental goals, aligns with the EYFS Framework and nurtures resilience, creativity and a lifelong love for nature in children.

You can read more about this outdoor learning network on page 5 of this [DNEY Newsletter](#).

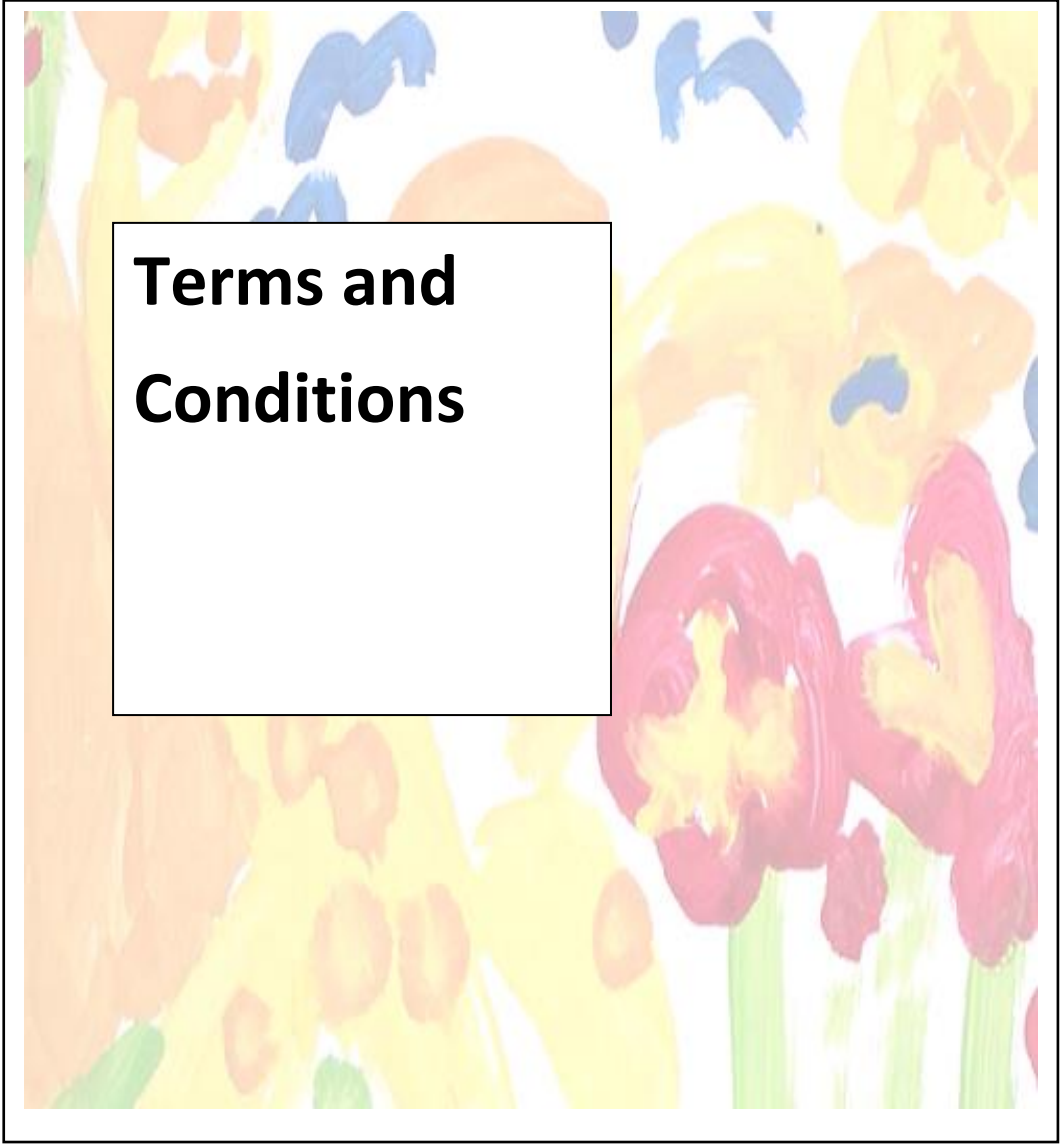


Thursday 11 th September 2025	10.:15am – 11:45am	Wollaton Park
Wednesday 25th February 2026		





**For further CPD
opportunities, information,
and resources from our
partners, please refer to the
[Early Years website](#).**

A large, colorful abstract painting of flowers serves as the background for the central text box. It features various shades of yellow, orange, red, and blue, with green stems and leaves. The style is expressive and painterly.

Terms and Conditions



Terms and Conditions: Early Years Training Courses, Networks and Briefings

Confirmations:

- Please note that completing the online booking form does not automatically guarantee a place on the course requested. Following submission of your booking form, you will receive a confirmation email of your place allocation within 10 working days, and a reminder email will be sent no later than 3 working days before the course takes place.
- If there is an issue with your booking, such as the course being oversubscribed, you will be contacted within 10 working days of submitting your online booking form. Any specific instructions for the course will be included on your confirmation email. Please bring a copy (or email) with you to the event.

Important Information Regarding Course Fees:

- All course fees can be paid by debit/credit card by calling Desiree (Monday – Thursday) on 0115 87 64545.



Cancellation Policy

Once you have submitted your online course application form, your place will be allocated and confirmed. If, due to unforeseen circumstances, you have to cancel your place, please do so by emailing eytraining@nottinghamcity.gov.uk **not less than 2 working days before the course commences.**

Chargeable Course Cancellations – Whether the training is online or face to face, if the session is a paid for course and you cancel less than 2 working days before the course is due to start, or don't attend on the day, you will be charged 100% of the course fee and no refund will be made if you have paid in advance. Where courses run over more than one session, you will be charged for the full course, even if subsequent sessions are missed.

Agreement Trialling Cancellations – Whilst these sessions are free to attend, if you cancel less than 2 working days before the course is due to start, or don't attend on the day, you will be charged a £30 cancellation fee due to room hire and/or trainer/facilitator costs being incurred.

Network Meeting Cancellations – Due to the Annual Registration Charge for these Networks, they are exempt from an additional cancellation charge if you cancel at short notice, or don't attend on the day. However, as you must book on to each Network date, we request that you contact us not less than 2 working days before the event if you are no longer able to attend.

Free Course Cancellations – These are primarily linked to our statutory duties and whilst they are free to attend, we do need to show a good attendance to continue to be able to offer them for free. We would therefore request that you contact us not less than 2 working days before the event if you are no longer able to attend.

In-House/Bespoke Training Cancellations - Once your request has been confirmed by email, any cancellations will incur a 10% administration charge and if the course is cancelled less than 2 working days before the course is due to start, you will be charged 100% of the agreed course fee.

If you need to check the cancellation policy for a specific course, or need to contact us to make a cancellation, please do so by emailing eytraining@nottinghamcity.gov.uk



PVI Networks

– Annual Registration and Bookings

Networks are held each term. The SENCO and Leadership Networks are **charged at an annual rate** and providers **must complete an Annual Registration Form prior to attending**. If the Annual Registration Form is received in the first half of the Autumn Term, joint and multiple setting discounts are available. New Registrations can be accepted throughout the year, but **full membership charges will apply**, regardless of how many networks are attended.

In addition to the Annual Registration Form, **all providers must book on to each individual SENCO and Leadership Network date** in order to receive details and confirmation prior to each session.

To ensure the correct person receives these confirmations, providers are asked to **notify eytraining@nottinghamcity.gov.uk if there are changes** in personnel over the year that alter the details on the Annual Registration Form submitted.



Start Times

It is important that you arrive for all courses on time, or ideally 10 minutes beforehand, so registration can commence on time and you do not miss vital information or disrupt the session. If you **arrive more than 15 minutes after the advertised start time of the session, our trainers reserve the right to turn latecomers away**, and in these circumstances, the Cancellation Policy will be implemented.

All Course/Networks/Briefing Information

Please ensure that you read individual course information on our website as there may be course pre-requisites. For example, you may need to bring something to the course, read something beforehand or simply be aware that the course has practical elements, so you may need to wear comfortable clothing or footwear.

 : 0115 87 64545 /65620

 : eytraining@nottinghamcity.gov.uk

 : www.nottinghamcity.gov.uk/earlyyears

 : @earlynottingham

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