

**Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form, please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

Tesco Stores Limited

**(Insert name(s) of applicant)**

being the premises licence holder, apply to vary a premises licence under section 41A of the Licensing Act 2003 for the premises described in Part 1 below.

**Part 1 – Premises details**

|  |                          |
|--|--------------------------|
| <b>Postal address of premises (or, if none, ordnance survey map reference, or description)</b> |                          |
| Tesco Express, 3-9 Station Street, Nottingham, NG2 3AJ   |                          |
| <b>Post town:</b> Nottingham   | <b>Postcode:</b> NG2 3AJ |

**Telephone number at premises (if any)**

01382 276505

**Premises licence number**

083109

**Brief description of premises (Please see Guidance Note 2)**

Retail premises (supermarket) selling a range of goods and services. This includes the sale of alcohol for consumption off the premises. Sales of alcohol for consumption off the premises are made from the supermarket sales floor as shown on the enclosed plan.

**Part 2 – Applicant Details**

We are the premises licence holder

Contact phone number in working hours (if any)

01382 276505

**Applicant postal address if different from premises address**

Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, AL7 1GA

**Post town**

Welwyn Garden City

**Postcode**

AL7 1GA

**Please provide email address if you would prefer us to contact you by email (optional)**

Licensing.Team@tesco.com

**Part 3 – Proposed variation(s)**

Do you want the proposed variation to have effect as soon as possible

**Please tick**  
 Yes  No

**DD MM YYYY**

If not, from what date do you want the variation to take effect?

N/a

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see Guidance Note 3)

Yes  No

**Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):**

**Details of proposed variation(s) (Please see Guidance Note 4)**

We are reviewing the health of our licence estate to ensure our premises remain compliant and operate in line with an up-to-date licence. This variation seeks to replace the SIA registered guarding condition contained within the premises licence with alternative wording which we believe is more in line with and reflects the current modern risk-based approach Tesco adopts.

The current condition is static whereas the proposed condition is more dynamic and reflects the processes which Tesco has in place and which we believe work well and allows the company to react to what is happening at the current time. Tesco assesses the need for security in all our stores with input from the relevant teams at head office. The “risk assessment” will be periodically reviewed and whenever there is any issue or incident that arises which means the assessment should be revisited.

**Details of proposed variation(s) (Continued)**

Tesco will then employ security in such numbers and on such days and at such times as may be identified in the “dynamic” assessment. We also believe that this more neatly fits with the modern approach to regulation, licensing, and best practice. As such, the variation is to substitute the current wording of the SIA registered guarding condition with the following:

Condition to be deleted:

- 5. A Security Industry Authority Door Supervisor will be on duty at the store whilst open to the public unless otherwise agreed with the police.
- 6. The Designated Premises Supervisor shall ensure that any Security Industry Authority Security Guard employed at the premises wear and clearly display their Security Industry Authority registration badge at all times whilst on duty.

Condition to be added:

- “The premises licence holder will risk assess the need for SIA security and shall employ SIA registered security in such numbers and on such days and at such times as the assessment identifies.
- Any relevant input or comment from the police, where made, shall be taken into account when undertaking such assessments.
- The assessment shall be reviewed and revisited whenever there is an issue or incident relevant to the assessment of the need for security. This can be done at a local level. Any changes to the overall assessment shall then be implemented.
- The current assessment shall be made available to the police upon reasonable request”.

**Part 4 – Operating Schedule**

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

**Provision of regulated entertainment** (please read guidance note 5)**Please tick all that apply**

- |   |                          |
|---|--------------------------|
| a. plays  | <input type="checkbox"/> |
| b. films  | <input type="checkbox"/> |
| c. indoor sporting events   | <input type="checkbox"/> |
| d. boxing or wrestling entertainment  | <input type="checkbox"/> |
| e. live music   | <input type="checkbox"/> |
| f. recorded music   | <input type="checkbox"/> |
| g. performances of dance  | <input type="checkbox"/> |
| h. anything of a similar description to that falling within (e), (f) or (g) | <input type="checkbox"/> |

**Provision of late-night refreshment**

**Supply of alcohol**

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

I have included a copy of the plan (this is necessary if the proposed variation will affect the layout)

If you have not ticked one of the previous three boxes, please explain why in the box below.

**Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.**

N/a

**Any further information to support your application. (See Guidance Note 6)**

We believe this application will not have an adverse impact on the licensing objectives because the proposed changes do not seek to introduce any new activities, hours, or alter the nature of the premises. The new substituted condition updates the licence, more accurately reflecting the premises operation.

**CHECKLIST:**

**Please tick to indicate agreement**


- I have made or enclose payment of the fee.
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late-night levy.
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority.
- I have enclosed the premises licence or relevant part of it or provided an explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

I understand that I must now advertise my application for a continuous period beginning on the first working day after the day on which the application was given to the relevant licensing authority and ending at the expiry of the ninth consecutive working day after that day.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures and Contact Details**

**Premises Licence:** Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 8). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

|                  |  |
|------------------|--|
| <b>Signature</b> |       |
| <b>Print</b>     | Mr. James Skinner  |
| <b>Date</b>      | 11/05/2026   |
| <b>Capacity</b>  | Licensing Executive<br>– Duly authorised agent for and on behalf of Tesco Stores Limited |

**Where the premises licence is jointly held, signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or another authorised agent.**

If signing on behalf of the applicant, please state in what capacity.

|                  |  |
|------------------|--|
| <b>Signature</b> |  |
| <b>Date</b>      |  |
| <b>Capacity</b>  |  |

**Where the premises are a club**

I (insert full name) make this application on behalf of the club and have authority to bind the club.

|                  |  |
|------------------|--|
| <b>Signature</b> |  |
| <b>Date</b>      |  |
| <b>Capacity</b>  |  |

**Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 10)**

Tesco Licensing Team, Shire Park, Kestrel Way, Welwyn Garden City, AL7 1GA

**Post town:** Welwyn Garden City

**Postcode:** AL7 1GA

**Telephone number (if any)**  
01382 276505

**If you would prefer us to correspond with you by, email your email address (optional)**  
Licensing.Team@tesco.com