

Training Programme

June – September 2021

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Introduction

Safeguarding and promoting the well-being of children and young people is everyone's responsibility.

This training programme aims to encourage staff and volunteers from all agencies to meet and study together in order to promote shared knowledge, skills, values, procedures and practice. We are committed to making sure learning and development is accessible for a variety of workers across Nottingham City.

The Nottingham City Safeguarding Children Partnership (NCSCP) has traditionally provided multi-agency safeguarding training in a variety of formats, including virtual delivery via MS Teams, e-learning, conferences and class-based delivery. However, for the foreseeable future all training will be delivered remotely until it is deemed safe to resume face-to face training.

All applications for training should be discussed with your line manager and/or safeguarding lead to ensure you are attending the right training for your role.

The Partnership will also be providing a number of further training courses to reflect other Partnership priorities. These courses will be advertised separately through mailing lists and websites, so please keep an eye out for them.

E-learning

We are exploring a new dynamic training offer that reflects the learning needs identified by our partners and will detail more information about this shortly. In the meantime, we have put together an extensive range of free or low-cost e-learning resources designed to support work to safeguard children, young people and vulnerable adults.

Details can be found on the [training section](#) of our website.

Important course information

All courses provided by the NCSCP are bookable via ncscbtraining@nottinghamcity.gov.uk by completing the [application form](#) which can be found on the training section of our website.

When making an application:

Please note that we will only allocate a maximum of 5 places per agency on any one course in order to maintain the multi-agency nature of our training.

Safeguarding training should be refreshed every **TWO** years for those with a designated safeguarding role/responsibility and every **THREE** for everyone else working with children and young people.

Please note:

- That every effort is made to confirm receipt of application forms, but please call us if no contact has been made by us within 2 weeks of your application being sent. Sometimes

applications do not get through to us.

- If you have not been successful with your first choice, we will make every effort to contact you to inform you of this as early as possible and you will be offered the next available course date.
- Only registered delegates will be permitted access to courses.

Who requires training?

Everyone who comes into contact with children and families has a role to play and has a responsibility for keeping them safe (Working Together 2018). Course levels do not reflect the complexity of the course but the range of workplace responsibility of the participants.

Role Level 1: Those whose work or volunteering role brings them into contact with children and young people and families/carers.

Role Level 2: Those who work or volunteer regularly with children, young people and families/carers, and may be asked to contribute to safeguarding processes.

Role Level 3: Those with particular and specialised responsibility for safeguarding children through core safeguarding processes: assessments, child protection conferences, core groups, plans and responses.

Role Level 4: Those with responsibility for supervising or guiding staff in safeguarding processes or managing services such as safeguarding leads, designated or named professionals and managers of staff working at role level 1-3.

Staff and volunteers with **Level 1 and 2** responsibilities will have access to e-learning and materials on the [NCSCP website](#) and should be provided with induction and support from their own agencies.

Charging

All training is **free of charge** to any person employed by one of the NCSCP partner agencies. A charge of £100 per person per course is made for everyone else.

Cancellation

Cancellations must be made by delegates via ncscbtraining@nottinghamcity.gov.uk

Demand for courses is high. It is therefore **essential** that staff cancel places if they are not able to attend, so the place can be offered to another candidate.

Your manager will be informed of non-attendance and a fee of £40.00 will be charged if your place was not cancelled within 48 hours of the course start date.

For any further information or enquiries about space on courses, please contact us on 0115 8764762 or at ncscbtraining@nottinghamcity.gov.uk

Course Calendar June – September 2021

Course dates and times	Venue	Trainers	Aims / Outcomes / Information
<p>Introduction to the Domestic Abuse Act</p> <p>Tuesday 22nd June (14:00 - 15:00) Thursday 24th June (10:00 - 11:00) Wednesday 21st July (10:00 - 11:00)</p> <p><i>Booking is for Nottingham City Employees only and bookings are to be made via this link</i></p>	Virtual	Equation	<ul style="list-style-type: none"> The Domestic Abuse Act was signed into law on the 29th April. These briefings will give an overview of some of the key components of the Act and provide an opportunity to start thinking about how it might impact on work, practice and survivors The Act ensures for the first time there is a legal definition of domestic abuse which incorporates a range of abuses beyond physical violence, including emotional, coercive or controlling behaviour, and economic abuse
<p>Working Together: Everyone's Responsibility (Level 3)</p> <p>Wednesday 23rd June 2021 (09:30 – 16:00)</p>	Virtual	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>Jeff Fairfield-Read</i>)</p>	<ul style="list-style-type: none"> Signs and symptoms related to child abuse Thresholds for support and intervention How to identify and act on, concerns about the safety and welfare of children and young people. The principles of Information Sharing How to respond to a child at the point of disclosure of abuse
<p>Introduction to Signs of Safety (Level 3)</p> <p>Thursday 24th June 2021 (09:00 – 12:30)</p>	Virtual	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>Nigel Brown</i>)</p>	<ul style="list-style-type: none"> Be able to understand the key requirements when using a signs of safety assessment and planning tool Be able to have a basic understanding of the concept of safety planning
<p>Grooming and the Police's Role (Level 3)</p> <p>Wednesday 30th June 2021 (09:00 – 12:30)</p>	Virtual	Nottinghamshire Police (<i>Emily Bucklow</i>)	<ul style="list-style-type: none"> To understand the role of the Police within CSE cases To understand the grooming process that perpetrators use Discuss learning and actions Police have taken to protect children & young people To share local cases of CSE in Nottingham

<p>How to make a strong MARF referral</p> <p>Wednesday 30th June (13:30 – 15:00)</p>	<p>Virtual</p>	<p>Children & Families Direct <i>(Ben Thurley and Susie Carter)</i></p>	<ul style="list-style-type: none"> • Overview of making a referral to social care and next steps • Children and Families Direct, Family Support Pathway, Assessment Framework • How to complete a MARF • Nottingham City’s approach to early intervention in safeguarding children • Nottingham City’s model for prevention and early intervention
<p>Safeguarding Children and Young People from Sexual Exploitation (Level 3)</p> <p>Tuesday 6th July 2021 (09:30 – 11:30)</p>	<p>Virtual</p>	<p>Nottingham City Care Safeguarding Service <i>(Jo Williams)</i></p> <p>Nottingham City Care Partnership <i>(Vanessa McFarlane)</i></p>	<ul style="list-style-type: none"> • Understand issues related to CSE and the ways it can occur • Reinforce knowledge and identification of signs and indicators of CSE • Reinforce issues relating to boys and young men and other diverse groups • Increase confidence in effectively managing suspicions and disclosures and take appropriate action • To act to in accordance with NCSCP CSE Practice Guidance
<p>How to make a strong MARF referral</p> <p>Thursday 16th September (9:30 – 11:00)</p>	<p>Virtual</p>	<p>Nottingham School Trust, Advanced Designated Safeguarding Lead <i>(Lou Maltby and another)</i></p>	<ul style="list-style-type: none"> • Overview of making a referral to social care and next steps • Children and Families Direct, Family Support Pathway, Assessment Framework • How to complete a MARF • Nottingham City’s approach to early intervention in safeguarding children • Nottingham City’s model for prevention and early intervention
<p>Sudden Unexpected Deaths in Infants (Level 3)</p> <p>Wednesday 14th July 2021 (09:00 – 12:00)</p>	<p>Virtual</p>	<p>Nottingham City Safeguarding Children Partnership <i>(Graham Cullen & Mandy Smith)</i></p> <p>Nottingham University Hospitals NHS Trust <i>(Amy Brears)</i></p>	<ul style="list-style-type: none"> • Understand what Sudden Infant Death Syndrome (SIDS) is • Understand the factors which make some babies more vulnerable to SIDS • Know what safer sleep is and help you identify risk factors

<p>Introduction to Safeguarding Children (Level 1 and 2)</p> <p>Tuesday 20th July 2021 (10:00 - 14:30)</p> <p><i>Booking is for key partners of Nottingham City Safeguarding Children Partnership only.</i></p> <p><u>Nottingham Community and Voluntary Service</u> provide safeguarding training for other organisations including private organisations and voluntary services.</p>	<p>Virtual</p>	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>Annie Scotney</i>)</p>	<ul style="list-style-type: none"> • Understand what is meant by child abuse and keeping children safe • Recognise the signs and indicators of abuse and neglect • Know how to respond to concerns • Know how to report concerns
<p>Effective Strategy Conversations (Level 3)</p> <p>Wednesday 21st July 2021 (09:30 – 12:30)</p>	<p>Virtual</p>	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Nottinghamshire Safeguarding Children Partnership (<i>Trish Jordan</i>)</p>	<ul style="list-style-type: none"> • Clarify when Strategy Discussions should be convened, and who should be involved in the discussions • Clarify what a Strategy Discussion is, its purpose, the format, timescales and intended outcomes • Consider roles and responsibilities of all partner organisations within strategy discussions • To understand when a single agency or joint agency investigation (Section 47 Enquiry) is required following the initial strategy discussion • Have the opportunity to work through and discuss some case studies to help understand what contributes to an effective Strategy Discussion
<p>Effective Strategy Conversations (Level 3)</p> <p>Friday 23rd July 2021 (09:30 – 12:30)</p>	<p>Virtual</p>	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Nottinghamshire Safeguarding Children</p>	<ul style="list-style-type: none"> • Clarify when Strategy Discussions should be convened, and who should be involved in the discussions • Clarify what a Strategy Discussion is, its purpose, the format, timescales and intended outcomes • Consider roles and responsibilities of all partner organisations within strategy discussions • To understand when a single agency or joint agency investigation (Section 47 Enquiry) is required following the

		Partnership (<i>Trish Jordan</i>)	<p>initial strategy discussion</p> <ul style="list-style-type: none"> Have the opportunity to work through and discuss some case studies to help understand what contributes to an effective Strategy Discussion
<p>Introduction to Signs of Safety (Level 3)</p> <p>Wednesday 8th September 2021 (09:00 – 12:30)</p>	Virtual	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>Nigel Brown</i>)</p>	<ul style="list-style-type: none"> Be able to understand the key requirements when using a signs of safety assessment and planning tool. Be able to have a basic understanding of the concept of safety planning
<p>Working Together: Everyone’s Responsibility (Level 3)</p> <p>Friday 10th September 2021 (09:30 – 16:00)</p>	Virtual	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>Nigel Brown</i>)</p>	<ul style="list-style-type: none"> Signs and symptoms related to child abuse Thresholds for support and intervention How to identify and act on, concerns about the safety and welfare of children and young people The principles of Information Sharing How to respond to a child at the point of disclosure of abuse
<p>Introduction to Safeguarding Children (Level 1 and 2)</p> <p>Wednesday 15th September 2021 (10:00 - 14:30)</p> <p><i>Booking is for key partners of Nottingham City Safeguarding Children Partnership only.</i></p> <p><u>Nottingham Community and Voluntary Service</u> provide safeguarding training for other organisations including private organisations</p>	Virtual	<p>Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>)</p> <p>Integrated Workforce Development Team (<i>James Lovett</i>)</p>	<ul style="list-style-type: none"> Understand what is meant by child abuse and keeping children safe Recognise the signs and indicators of abuse and neglect Know how to respond to concerns Know how to report concerns

<i>and voluntary services</i>			
Effective Strategy Conversations (Level 3) Wednesday 22 nd September (09:30 – 12:30)	Virtual	Nottingham City Safeguarding Children Partnership (<i>Graham Cullen</i>) Nottinghamshire Safeguarding Children Partnership (<i>Trish Jordan</i>)	<ul style="list-style-type: none"> • Clarify when Strategy Discussions should be convened, and who should be involved in the discussions • Clarify what a Strategy Discussion is, its purpose, the format, timescales and intended outcomes • Consider roles and responsibilities of all partner organisations within strategy discussions • To understand when a single agency or joint agency investigation (Section 47 Enquiry) is required following the initial strategy discussion • Have the opportunity to work through and discuss some case studies to help understand what contributes to an effective Strategy Discussion
Child Criminal Exploitation – Gangs and County Lines (Level 3) Date to be confirmed	Virtual	Nottinghamshire Police	