

**Public Realm
Neighbourhood Services
Commercial and Operations
PN-0182**

09/2020

We will use the information provided by you for the purpose of the administration relating to the Clean Champion Volunteering Programme. The basis under which the Council uses personal data for this purpose is on the basis of consent.

You are not obliged, either by statute or by contract, to provide the information that is requested here. This information is given to us on a voluntary basis.

The information that you have provided will be kept for the length of the programme which is 3 years however if you leave the programme your information will be deleted within 30 days of you notifying us.

Your information will be used for the administration of the programme, to send you newsletters, emails about events and updates regarding the programme. Your information will be given to local councillors and other officers for the purpose of this programme only.

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham NG2 3NG

The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at the above address or at data.protectionofficer@nottinghamcity.gov.uk.

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as 'the right to be forgotten'
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioner's Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. See also the Information Commissioners website at <https://ico.org.uk/your-data-matters/> .

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .