

Privacy Notice for Nottingham School Swimming

Nottingham City Council

Team : School swimming
Service Area: Curriculum and Enrichment
Directorate: Children and Adults
PN -079

03/20

We will use the information you provide for the delivery of Nottingham City Councils, School Swimming lesson delivery.

We collect information for operating swimming lessons, gala competitions, and water safety days to ensure that pupil data is accurately recorded in line with the department for education expected learning outcomes and risk assessment of inclusive activity for additional requirements or special educational needs.

The basis under which the Council uses personal data for this purpose is that this is necessary for the performance of a task carried out in the public interest by the Council or in the exercise of official authority vested in the Council.

The information provided by you includes pupil full name, year group/age and school attended. This will be shared with the Swimming Instructors and supervisors within Nottingham City Council and in accordance with the Data Protection Act 2018.

We will also collect special data including medical data. Information in these categories is used by the Council on the basis that such use is necessary for reasons of substantial public interest, and in accordance with the provisions of the Data Protection Act 2018.

The information is stored for the duration of primary school education for six years.

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used for them can be found at <https://www.nottinghamcity.gov.uk/privacy-statement>

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham, NG2 3NG. The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at the above address or data.protection@nottinghamcity.gov.uk

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as 'the right to be forgotten'

- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with the decision regarding the handling of your data, you have the right to complain to the Information Commissioners Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF and also see the Information Commissioners website at <https://ico.org.uk/for-the-public/personal-information/>

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement>