

Nottingham City Council – UKSPF Technical Workshop Open Call 6: Green & Low Carbon Skills

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Welcome & Introductions

Nottingham City Council Team

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Housekeeping

- Please mute microphones
- Use the chat function to submit questions during the session
- Slides and FAQs available after the session



Workshop Programme

1. Welcome & Introductions
2. NCC UKSPF Programme Themes & Delivery Timelines
3. Commissioning: Open Call Process
4. Open Call 6 - Details
5. Open Call Q&A session



Nottingham City Council – UKSPF Allocation

	2022-23	2023-24	2024-25	Total
Total	1,043,950	£2,087,901	£5,470,301	£8,602,152
Delivery	£897,797	£1,732,958	£4,157,429	£6,788,184
Management	£41,758	£83,515	£218,811	£344,084
Capital	£104,395	£271,428	£1,094,061	£1,469,884
Communities & Place Total	£826,808	£674,392	£913,540	£2,414,740
Supporting Local Businesses Total	£217,142	£803,842	£1,936,486	£2,957,470
People & Skills Total	£0	£609,667	£2,620,275	£3,229,942
Total Allocation	£1,043,950	£2,087,901	£5,470,301	£8,602,152

Nottingham City Council – UKSPF Programme Themes

1. Supporting the development of Nottingham's Communities (including Employment Support)
2. Improving Nottingham Centre & Neighbourhood High Streets
3. Supporting Nottingham's Visitor Economy
4. Supporting Inward Investment in Nottingham
5. Supporting Business Growth
6. Reducing Digital Poverty
7. Developing Nottingham's Skills (including Green Skills)

Cross Cutting Themes - CN28, Green goals and Equality Diversity & Inclusion.



Nottingham City Council – UKSPF Delivery Timescales

UKSPF Programme	Delivery / Services Funding	2022	2023				2024				2025
		Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar
Community Development	Commissioned- Grants awarded to Projects through Open Call	OC1 - Application Window	Delivery (see OC1 - Invitation to Bid)								
	Procurement - NCC to procure goods & services										
	In House Delivery (including NCC Delivery staff salaries)	Communities Development activity					Communities Development activity (including wider Employment & Skills Support activities)				
Total planned Expenditure											
Improving city centre & High Streets	Commissioned - UKSPF SME Grant Scheme	Preparation of Grant Scheme	Application Window for SMEs								
	Procurement - NCC to procure goods & services										
	In House Delivery (including NCC Delivery staff salaries)	Improving City Centre & High St Activities (complementary to Small Grant Scheme & procured goods & services)									
Total planned Expenditure											
Support the visitor economy	Commissioned- Grants awarded to Projects through Open Call	OC2 - Application Window	Delivery (see OC2 - Invitation to Bid)								
	In House Delivery (including NCC Delivery staff salaries)		Visitor Economy Activity (complementary to Commissioned activities)								
	Total planned Expenditure										

Nottingham City Council – UKSPF Delivery Timescales

UKSPF Programme	Delivery / Services Funding	2022	2023			2024				2025	
		Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar
Support inward investment	Commissioned- Grants awarded to Projects through Open Call	OC3 - Application Window	Delivery (see OC3 - Invitation to Bid)								
	Total planned Expenditure										
Business Growth	Commissioned- Grants awarded to Projects through Open Call	OC4 - Application Window		Delivery (see OC4 - Invitation to Bid)							
	In House Delivery (including NCC Delivery staff salaries)				Growth Hub Activity (complementary to Commissioned activities and Procured goods & services)						
	Procurement - NCC to procure goods & services										
	Commissioned- Grants awarded to Projects through Open Call					OC6 - Application Window		Delivery (Enterprise, Incubator, Social Economy, Angel Investment)			
	Total planned Expenditure										
Digital Poverty	In House Delivery (including NCC Delivery staff salaries)							Digital Poverty Project			
	Procurement - NCC to procure goods & services							Equipment to improve IT access for unemployed / inactive City residents			
	Total planned Expenditure										
Skills Development	Commissioned- Grants awarded to Projects through Open Call					OC6 - Application Window		Delivery (Skills Development including Green Skills)			
	Total planned Expenditure										

Nottingham City Council – UKSPF Commissioning Process

Open Call: Focus	Open Call published	Application Deadline	Grant Agreement Issued	Delivery starts	Delivery ends
OC5: Business Growth 2	Oct 2023	Dec 2023	Jan 2024	Apr 2024	31/03/2025
OC6: Green & Low Carbon Skills	Oct 2023	Dec 2023	Jan 2024	Apr 2024	31/03/2025

Green & Local Carbon Skills: Local Priorities

Nottingham City Council is taking a holistic approach to UKSPF, ensuring that planned investment is evidence based and delivers on ambitions set out within our local strategic frameworks i.e. the [Strategic Council Plan](#) and the [Nottingham Economic Recovery and Renewal Plan](#), which include commitments to inclusion, carbon neutrality and being an internationally renowned city of culture, creativity and innovation.

The new Economic Plan for Nottingham is due for publication in November and builds on these aspirations, with net-zero highlighted as one of four 'growth-enablers' to underpin progression in the local economy.

Open Call 6: Green & Low Carbon Skills

Nottingham City Council is looking to award one grant to a single organisation to deliver this project

Nottingham City Council - UKSPF - Open Call 6 - Green & Low Carbon Skills – Available Funds & Interventions

	E38: Local areas to fund local skills needs	E39: Green skills courses	E34: Courses including basic, life & career skills	Total
Amount Available from Apr 24 - Mar 25	£72,375	£92,375	£25,000	£189,750
REVENUE	£72,375	£72,375	£0	£144,750
CAPITAL	£0	£20,000	£25,000	£45,000

OC6 Green & Low Carbon Skills – Outputs

- Number of people receiving support to gain a vocational licence
- Number of people receiving support to gain employment
- Number of people supported to gain a qualification
- Number of people supported to engage in life skills
- Number of people supported onto a course through provision of financial support

OC6 Green & Low Carbon Skills – Outcomes

- Number of people in employment, including self-employment, following support
- Number of people in education/training following support
- Number of people experiencing reduced structural barriers into employment and into skills provision
- People gaining a qualification or completing a course following support
- Number of economically active individuals engaged in mainstream skills education and training

Revenue Funds

Revenue funds can be used to contribute to the costs of ongoing operational expenses required in the running of the project, including:

- Staff salary costs (including Employer NI and Pension contributions)
- Overheads related to employing staff involved in delivering activities funded through the grant
- Cost of business travel
- Marketing and publicity costs
- Participant costs / hardship support
- Small items of equipment (less than £5,000)
- Costs associated with the delivery of events (e.g. venue hire)

Capital Funds

Capital funds can be used to acquire, build or upgrade physical assets, including:

- A one-time purchase of a fixed asset.
- Acquisition of land and or buildings.
- Building and construction costs.
- Professional fees associated with building and construction.
- Plant and machinery.
- Any large value item of equipment required to deliver activities funded through the grant.

OC6: Application Process (Part 1) – Applicant Details

Criteria
Criteria 1: Application signed, fully completed and returned on time
Criteria 2: Economic & Financial Standing
Criteria 3: Economic & Financial Risk
Criteria 4: Funding Status for Activities Proposed
Criteria 5: Prior Contract Performance
Criteria 6: Provision of Subsidies
Criteria 7: Policies
Criteria 8: Liability Insurance

- This Part will be used in Stage 1 of Assessment: Gateway
- Applications that fail any Gateway criteria will not progress to *Stage 2. Scoring*.
- Questions which have been assessed as partial, progress to *Stage 2. Scoring* will be allowed with justification from the Assessor.

OC6: Application Process (Part 2)

Part 2.1: Application for People & Skills funds

Section 2 for each lot includes:

- Description of project delivery model (including use of Capital funds)
- Roles involved in supporting project delivery
- Project timescales
- How you will deliver each of the outputs included in your application
- How you will deliver each of the outcomes included in your application
- Previous experience / track record
- Budget breakdown
- In kind contributions
- How you will ensure Equality, Diversity and Inclusion is at the heart of your project



OC6: Application Process (Part 3)

Part 3: Quality Assurance

Includes:

- Organisations quality assurance processes
- Internal performance management processes
- Key risks with proposed delivery models and mitigations
- Equality, Diversity and Inclusion



OC6: Application Process (Appendix B) – Profiles

Funding Profile	Apr 24 - Jun 24	Jul 24 - Sep 24	Oct 24 - Dec 24	Jan 25 - Mar 25	2024 - 2025 FY Total
E38: Local areas to fund local skills needs - REVENUE					£0
E39: Green skills courses - REVENUE					£0
E39: Green skills courses - CAPITAL					£0
E34: Courses including basic, life & career skills - CAPITAL					£0
Total	£0	£0	£0	£0	£0

P&S Output Profile	Apr 24 - Jun 24	Jul 24 - Sep 24	Oct 24 - Dec 24	Jan 25 - Mar 25	2024 - 2025 FY Total
Number of people receiving support to gain a vocational licence					0
Number of people receiving support to gain employment					0
Number of people supported to gain a qualification					0
Number of people supported to engage in life skills					0
Number of people supported onto a course through provision of financial support					0

OC6: Application Process (Appendix B) – Profiles

P&S Outcome Profile	Apr 24 - Jun 24	Jul 24 - Sep 24	Oct 24 - Dec 24	Jan 25 - Mar 25	2024 - 2025 FY Total
Number of people in employment, including self-employment, following support					0
Number of people in education/training following support					0
Number of people experiencing reduced structural barriers into employment and into skills provision					0
People gaining a qualification or completing a course following support					0
Number of economically active individuals engaged in mainstream skills education and training					0

OC6 Open Calls – Further Advice

Application support and advice

Read all supporting documentation before starting your bid.

- NCC UKSPF – OC6 Invitation to Bid document
- NCC UKSPF - Investment Plan (including Indicative Deliverables & Expenditure Profile)
- **NCC's renewed Strategic Council Plan**
- **NCC's Economic Recovery Plan**
- NCC UKSPF FAQs

Identify the Investment Priorities you are applying for and complete all relevant questions.

Questions in Part 2 and Part 3 have been weighted. The score (and weighting) for each question is given in the dark grey box to the right of the question.

Ensure your proposal meets the specifics of the Invitation to Bid.

Do not exceed 500 words for each given question.



Assessment Process

Assessment will involve four stages;

1. Gateway (see Part 1: Applicant details slide above)
2. Scoring
3. Moderation
4. Further Moderation (if required)

All applicants will be informed about the outcome of their application.

Successful applicants will enter into a grant agreement with Nottingham City Council



Stage 2. Scoring

Scores will be awarded low to high based on the scoring framework and within the scoring range for each question.

OC6 – Green & Low Carbon Skills

Part 2 (People & Skills) Project Details on the application form will be scored

Part 3. Quality Assurance on the application form will be scored

Total score will be made up of Part 2 score + Part 3 score



Stage 3. Moderation

The grants in each Open Call will be awarded to the applicant with the highest score.

Where applications tie on percentages, further moderation criteria will be applied as detailed in Stage 4, or applicants may be invited to discuss/negotiate their total project values.

In selecting projects, overall caps will be applied in line with the maximum total funding available for each Investment Priority in each Financial Year. This may result in applicants being invited to discuss/negotiate their total project values, their planned profiles of expenditure and outputs and outcomes.



Stage 4. Further Moderation (if required)

Based on the degree of moderation required to end up with grants which do not exceed the maximum funding available in each Investment Priority in each Financial Year, Nottingham City Council, at its discretion, will agree an additional ranking or scoring framework (e.g. taking Unit Cost or Value for Money into consideration).

Next Steps

This presentation, FAQs from today's workshop and a dedicated UKSPF email address will be published on the Nottingham City Council [UKSPF web-page](#) next week
www.nottinghamcity.gov.uk/ukspf

OC6 Application Forms & Appendices will be published on **Wednesday 25th October** on the Nottingham City Council [UKSPF web-page](#) along with details on how and when to submit completed documents.

Organisations are encouraged to review these documents when they are published before contacting NCC with any specific queries regarding this Open Call.

Applications must be received by **17:00 on Wednesday, 6th December 2023.**



Q&A

