

## Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you.

Both you and your proxy must be registered to vote. Your proxy must be eligible to vote in the type of election(s) you are appointing them for and they must have an accepted form of photo ID.

A person can only be a proxy for close relatives and up to two other people at an election. Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

## Applying for an emergency proxy

You can use this form to apply for an emergency proxy if the photo ID you intended to use becomes unavailable after 5pm, on the sixth working day before the election and you do not have a different form of accepted photo ID you can use.

See section 3A for the full list of reasons you can apply for an emergency proxy. If you are an anonymous elector or have been issued with a temporary Voter Authority Certificate, there are different reasons why you can apply.

You can also use this form to change an existing proxy if the photo ID your proxy intended to use becomes unavailable after 5pm, on the sixth working day before the election and they do not have a different form of accepted photo ID they can use.

See section 3B for the full list of reasons you can apply to change a proxy.

**If your existing proxy is appointed on a permanent or long-term arrangement, your new proxy will replace them and remain appointed for future elections unless you apply again to change or cancel your proxy.**

## How do I apply to vote by proxy?

- Make sure you are registered to vote before starting this application.
- Ask someone who is willing and capable to be your proxy. Check they are registered to vote and have their own accepted form of photo ID to take to the polling station when they vote on your behalf.
- Read this form carefully and fill in the relevant sections. You need to give your date of birth and signature. This information is needed to prevent fraud. If you are unable to sign this form, please contact your local electoral registration office.
- Return your form to your local electoral registration office. You can find their details and more information at [electoralcommission.org.uk/voter](https://electoralcommission.org.uk/voter). **Your form must arrive at your local electoral registration office by 5pm on the day of the election.**

**Please do not return your form to the Electoral Commission.**

This form and these deadlines do not apply to Northern Ireland. Visit [eoni.org.uk](https://eoni.org.uk) for more information.

# Application to vote by emergency proxy based on photo ID

## What happens after I've returned this form?

- You should tell your proxy how you want them to vote on your behalf, for example, which candidate or party.
- Your local electoral registration office will tell your proxy when and where to vote on your behalf.
- Your proxy must go to the polling station to vote with their photo ID.

## Privacy statement

This privacy notice tells you what will happen to the personal information you supply with this application form.

The Electoral Registration Officer is the Controller. Their lawful basis for collecting the personal information is that the processing is necessary in order to perform a task in the public interest as set out in the Representation of the People Act 1983 and related regulations.

The Electoral Registration Officer is legally required to process your personal information securely and comply with data protection legislation. For further information you should refer to their privacy notice. You can find their website address and contact details at [electoralcommission.org.uk/voter](https://electoralcommission.org.uk/voter).



# Application to vote by emergency proxy based on photo ID

## 3B Apply to change an existing proxy

**Please complete this section if you are applying to change your existing proxy.**

I want to change my existing proxy arrangement for all elections I am eligible to vote in on:

D	D	M	M	Y	Y	Y	Y

**Please tick the statement below which explains why you are applying to change an existing proxy.**

My existing proxy is not able to vote in person because:

- their ID was lost, stolen, or damaged to the point it is no longer usable and the loss, theft or damage took place after 5pm, 6 working days before the election.
- they sent their ID to someone else to prove their identity after 5pm, 6 working days before the election and they think it is unlikely that their ID will be returned to them before the election.
- they applied for ID in the last three months but did not receive it by 5pm, 6 working days before the election and their application has not been refused.
- they are an anonymous elector and do not have a valid Anonymous Elector's Document.
- they had a temporary Voter Authority Certificate for a specific date but the election was adjourned.

Please note, if your existing proxy is appointed on a permanent or long-term arrangement, your new proxy will replace them and remain appointed for future elections unless you apply again to change or cancel your proxy.

## 4 Your date of birth and declaration

**Declaration:** I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf and they have given consent for their personal details contained on this form to be passed to the Electoral Registration Officer for the purpose of this application.

As far as I know, the details on this form are true and accurate. I understand that to deliberately provide false information on this form is an offence, punishable on conviction by imprisonment and/or a fine.

**Date of birth:** Please write your date of birth in the boxes below using black ink.

D	D	M	M	Y	Y	Y	Y

**Signature:** Sign below using black ink, keeping within the grey border.

If you are unable to sign this form, please contact your local electoral registration office.

## 5 Date of application

Today's date

D	D	M	M	Y	Y	Y	Y