

## Privacy Notice for the EM RIIA initiative



**Service Areas: Childrens Integrated Services(Childrens Social Care) and Education**  
**Directorate: Peoples Directorate**  
**PN- 285**

**Nottingham City Council**  
**Information Compliance**

**December/2022**

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### **The EM RIIA initiative**

The East Midland Regional Improvement and Innovation Alliance (EM RIIA) initiative involves a number of partner local authorities pooling data in order to have it analysed by and Leicestershire County Council. This method of analysis provides consistency and a “safe space” within which local authorities can review data, identify trends and consider possible improvements to services.

When we process personal information relating to you, we will only do so when it is necessary and where we have a lawful reason to do so.

We will use the information provided by you for a number of reasons, depending on the service or reasons for interacting with you. This includes:

- For Leicestershire County Council to analyse Nottingham City Council data in order to benchmark and compare services across the partnership region. This will help to identify issues and trends and drive service improvements.

When we process your personal information, we will comply with data protection legislation and enable you to exercise your rights contained within the legislation.

### **What personal information will the Council process?**

Nottingham City Council will disclose a range of information for analysis by Leicestershire County Council. Most of information will be anonymised. However, the

Council will provide Leicestershire County Council with pseudonymised data for analysis relating to school exclusions and Special Educational Needs and Disability (SEND).

The information we process about you may include the following 'special categories of personal data':

- Race or Ethnic origin
- Physical or mental health

### **Lawful basis for processing**

The basis under which we use your personal information for these purposes is that this is necessary for the monitoring participation in and the delivery of the data analysis carried out in the public interest by the Council or in the exercise of official authority vested in the Council.

The condition under which we process 'special categories of personal data' is that such use is it is necessary for reasons of substantial public interest and in accordance with the provisions of the UK General Data Protection Regulation and the Data Protection Act 2018.

### **Will my information be shared with other organisations or used for other purposes?**

The Council will only share your personal information with other departments within the Council, and with other organisations when it is necessary to provide the services to you, and when we have a lawful reason to do so. The Council may also share your information when we are obliged to by law.

In relation to this service, the Council will share your pseudonymised information (for research and analysis purposes) with:

- **Leicestershire County Council**

The information may also be used for the purpose of any other function carried out by the Nottingham City Council. This may include sharing your information across the Council, or with external organisations. Information about these functions and the legal basis on which information is used for them can be found at <http://www.nottinghamcity.gov.uk/privacy-statement/>.

The information will only be used for another purpose where it is lawful to do so.

### **Do I have to provide the information?**

You are not obliged by statute or contract to provide the information that is specified here.

### **How long will the Council retain the data for?**

NCC will retain personal data in line with its record retention schedule as set out in the Information Asset Register (IAR).

The Council publish an Information Asset Register this will outline the retention periods for the personal data we process. You can find this IAR on our website <https://geoserver.nottinghamcity.gov.uk/information-asset-register/>

Leicestershire County Council will securely destroy the data provided to it by Nottingham City Council once the data analysis initiative has concluded.

### **Information Rights**

The UK General Data Protection Regulation provides for the following rights as prescribed by the legislation:

A right to request a copy of your information

A right to request rectification of inaccurate personal data

A right to request erasure of your data known as 'the right to be forgotten'

A right to in certain circumstances to request restriction of processing

A right in certain circumstances to request portability of your data to another provider

A right to object to processing of data in certain circumstances

A right regarding automated decision-making including profiling

However, Nottingham City Council can restrict the above rights in certain circumstances for example to avoid obstructing an investigation, avoid prejudicing the prevention, detection, investigation or prosecution of criminal penalties or to protect the rights and freedoms of others.

### **Data Protection Officer**

The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at:

Loxley House,  
Station Street,  
Nottingham,  
NG2 3NG

or at [data.protectionofficer@nottinghamcity.gov.uk](mailto:data.protectionofficer@nottinghamcity.gov.uk) .

### **Information Commissioner's Office**

The Information Commissioner's Office (ICO) website provides guidance on data protection and privacy matters, you can visit the website at [www.ico.org.uk](http://www.ico.org.uk). You also have the right to complain to the ICO if you consider that the Council have processed your personal data incorrectly or that we have breached our obligations to you. You can contact the ICO at:

Wycliffe House,  
Water Lane  
Wilmslow,

Cheshire  
SK95AF

[www.ico.org.uk](http://www.ico.org.uk)

**Further Information**

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .