

Job Description

Job Title: Casual Technician

Department:

Service: TRCH

Grade: GLPC D1

JE number: 1705

1 Job purpose

Under the direction of senior colleagues, to perform tasks to support the safe, efficient and effective delivery of stage, electrics and sound, for performances, and events in the Theatre Royal and Royal Concert Hall and associated spaces. To ensure compliance with Health & Safety and relevant legislation.

2 Principal duties and responsibilities

1. Under the direction of senior colleagues, to work on the fitting up and getting out of stage, flying and electrical equipment.
2. To operate lighting, sound, stage effects and flying in the Royal Centre
3. Under direction, to work on the safe installation and maintenance of portable electrical technical equipment in the backstage area.
4. To assist with the upkeep and maintenance of backstage and auditorium equipment, as required.
5. To maintain up to date knowledge of current and new equipment and practices
6. Under the head of department, to ensure that safe working practices are observed.
7. To be aware of, adhere to, and implement any legislative requirements consistent with overall duties of this post, with particular regard to Health and Safety policies and procedures, Data Protection Act 1998, Equal Opportunities and Financial regulations.

3 All staff are expected to maintain high standards of customer care in the context of the City council's Core Values, to uphold the Equality and Diversity Policy and health and safety standards and to participate in training activities necessary to their post.

4 This is not a complete statement of all duties and responsibilities of this post. The post holder may be required to carry out any other duties as directed by a supervising officer, the responsibility level of any other duties should not exceed those outlined above.

5 Numbers and grades of any staff supervised by the post holder:

6 Post holder's immediate supervisor: Heads of Department

Prepared by/author: Dave Guy

Date: November 2023

Job title: Technical Director

Note: This section should only be included in job descriptions issued to employees and should not be sent to all job applicants.

I understand and accept the job duties and responsibilities contained in this job description.

Signature:

Date:

Person Specification



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City Council**

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