Health and Wellbeing
Partnership

ONE NOTTINGHAM

Minutes of Health and Wellbeing Partnership Meeting

Standard Court
Monday 27 April 2009

Present:

Roger Williams	-	Director of Partnerships & Health Improvement, NHS Nottingham City
Cllr. David Liversidge	-	Deputy Leader, Nottingham City Council
Rachel Doherty	-	Partnership Manager, NHS Nottingham City
Caraline Ryan	-	Culture and Community, Nottingham City Council
Jeanelle de Gruchy	-	Deputy Director of Public Health, NHS Nottingham City
Hugh White	-	Service Director for Sports & Leisure, Nottingham City Council
Nigel Cooke	-	Head of Service, One Nottingham
Louise Scull	-	Non Executive Director, Nottingham University Hospitals Trust
Jim Walker	-	Associate Director of Strategic Planning & Modernisation, Nottinghamshire Healthcare Trust
Elaine Yardley	-	Assistant Director Adult Services, Housing and Health, Nottingham City Council
Jim Walker	-	Associate Director Strategic Planning/Modernisation, Nott's Healthcare Trust
Sallyanne Johnson	-	Director of Adult Services, Housing and Health, Nottingham City Council
Shirley Smith	-	Assistant Director of Community Services, NHS Nottingham City
Sue Haslett	-	Neighbourhood Manager, Nottingham City Council
Tina Ormsby	-	Chair of Mental Health Wellbeing & Inclusion Group
Wendy Wilks	-	Performance & Commissioning Support Officer, NHS Nottingham City

Apologies:

Mike Wilkins	-	Non Executive Director, NHS Nottingham City
Chris Packham	-	Director of Public Health, NHS Nottingham City
Anne Carswell	-	Director of Commissioning & Performance, Adult Services, Housing and Health, Nottingham City Council
Sharan Jones	-	Manager, H&WB, Nottingham City Council
Ian Taylor	-	Divisional Commander (City), Nottinghamshire Fire & Rescue

Invited Attendees

Sarah Retzlaff	-	Community Sport and Leisure, Nottingham City Council
Martha Highton	-	LINk Representative
Ebru Ince	-	LINk Representative
Penny Wakefield	-	Director of Strategic Partnerships, Nottingham City Council
John Wileman	-	Head of Sport and Leisure, Nottingham City Council
Marie Cann-Livingstone	-	Health and Wellbeing Officer, Nottingham City Council

ACTION

1. Introductions/Apologies

RW Chaired the meeting in the absence of MW.

2. Minutes of last meeting /Matters Arising

Minutes agreed as true record of meeting.

Request from Elaine Yardley to have names against actions in full to avoid confusion when members not in attendance.

New NHS Contracting – Shirley Smith to present a summary of the issues involved with contracting – this would be deferred to July meeting. **Shirley Smith**

Draft Terms of Reference – Terms of Reference to be reviewed at July meeting, subject to completion of One Nottingham governance review. **Rachel Doherty**

Mental Health and Wellbeing – Update to be presented at July meeting. **Tina Ormsby**

3. Vision and Sustainable Community Strategy

Presentation provided by Penny Wakefield – Director of Strategic Partnerships, Nottingham City Council. The Sustainable Communities Strategy (SCS) aims to achieve improved outcomes for citizens by driving service improvements, better value for patients and better use of resources. Governance arrangements are at a tentative stage, however, the HWP will be responsible for taking forward the 10 year Healthy Nottingham priority to improve health and wellbeing.

Objectives and headline targets for 2020 are included in the draft. Further work is required to complete some of the target setting for the Healthy Nottingham priority. Sallyanne Johnson stressed the importance of agreeing an appropriate measure and target for mental health. PW will ensure this is included. **Penny Wakefield**

A report detailing how the SCS will be implemented to ensure its successful delivery will be presented to a future meeting of the HWP. **Penny Wakefield**

4. One Nottingham Governance and Partnership Implications

Nigel Cooke gave a brief presentation detailing the current position of the One Nottingham Governance Review.

Key proposals within the governance review are:

- The Leader of the Council is appointed as Chair
- A smaller, more strategic Board is created
- A smaller Executive Group is established which would be accountable to the Board for ensuring delivery of the Community

Strategy and the Local Area Agreement (LAA)
- One Nottingham should explore further joint working arrangements with the County Local Strategic Partnership (LSP)

A small Executive Group led by the Chief Executive of the City Council is leading the development of detailed proposals which will submitted for final approval at the May meeting of the One Nottingham Board.

5. Physical Activity and Sports Strategy for People in Nottingham (PASS)

Presentation by John Wileman and Sarah Retzlaff to show the progress made in implementing the City Council's Physical Activity and Sports Strategy (PASS). The PASS supports the delivery plan for achieving the LAA target NI 8 Adult participation in sport and physical activity.

Activity is progressing well, with latest performance exceeding the target set in the new LAA.

The strategy currently focuses on City Council activity. Partnership working is however strong in this area and JdeG requested that the PASS be developed to include partner actions.

6. Communities for Health (C4H)

The City Council's Health and Wellbeing Team have been given several grants from the Department of Health (DH) to deliver health and wellbeing projects in Nottingham and across the East Midlands Region. Marie Cann-Livingstone presented a report that sets out some of the key developments and plans around C4H and NHS Lifecheck.

The Communities for Health programme was launched in 2005 with the aim of providing support within communities and to individuals to improve their own health. The Health and Wellbeing Team has responsibility for working with partners to identify local priorities and implement the programme. A local C4H Steering Group has been established, which will report to the Health and Wellbeing Partnership (HWP).

NHS Lifecheck is a new online health check. A multi-agency steering group has been set up to oversee the local implementation of this national initiative. Currently there are two Lifechecks – 'Early Years' and 'Teen', with a further 'Mid-Life' check to be launched in April. Lifechecks for other 'stages' of life will be rolled out over the next couple of years.

Between April 2009 and September 2010 Nottingham will have:

- £270 000 for its Local C4H programme
- £100 000 to coordinate a regional C4H Network
- £70 000 to implement NHS Lifecheck

7. Joint Strategic Needs Assessment (JSNA)

Jeanelle De Gruchy - Deputy Director of Public Health, presented a report detailing the second annual Joint Strategic Needs Assessment, which has now been completed by NHS Nottingham City, Nottingham City Council Adult Support and Health and Children's Services.

The refreshed JSNA builds on work carried out in 2008 to determine the health and wellbeing needs of Nottingham's population and develop processes for using this intelligence to inform commissioning for health and wellbeing.

Nottingham has been identified as best practice. It is now important that the JSNA is used as a central tool in the planning and development of services.

Louise Noon has recently been appointed as the new JSNA manager and will work across NHS Nottingham City and the City Council.

The HWP agreed to:

- support continued joint working to further develop the evidence base within the JSNA.
- endorse and support the use of the evidence and recommendations within the JSNA to inform joint commissioning and planning for health and wellbeing in the Council and NHS Nottingham City.

8. Local Area Agreement (LAA) Refresh

The refresh of the new Local Area Agreement 2008-2011 has now been agreed. More challenging targets are now included for NI 121 CVD mortality, in line with the Local Operating Plan for NHS Nottingham City. Following the increase in smoking prevalence rates reported in the 2008 residents survey a revised target of 32% by March 2011 has been agreed. Targets will be set at the end of the year for NI 150 Adults in contact with secondary mental health services in employment, when data will be in place and a baseline can be agreed.

Rachel Doherty

LAA quarter 4 performance data will be presented at next meeting.

9. Update Information

Updates were provided on the following:

- **Family Nurse Partnership**
  Service offers an intensive home visiting programme starting in early pregnancy until the child is 2 years. 110 women have enrolled to date and early indications are positive.

- **Active Families**
  This will be officially launched on Saturday 30 May as part of National Family Week at three centres, Harvey Hadden, John Carroll and Southglade.

- **Housing and Health Sub Group**
  Initiatives currently being investigated include training a team of

Council staff in brief intervention for smoking cessation and the development of a Health Impact Assessment (HIA) of the Decent Homes programme.

- **Employment and Health Sub Group**
  Current activity includes:
  a. Working for Health – a scheme aimed at taking health promotion into Small to Medium Enterprises in Nottingham.
  b. Nottingham City's Support into Work team is developing an occupational health programme for small businesses.
  c. Nottingham is considering bidding to become a "Fit for Work" Pilot Area. The initiative flows from Dame Carol Black's Report on the Health of The Working Age population and will aim to train Primary Care Mental Health workers to become more engaged in Health and Employment.

- **Core Cities Health Improvement Collaborative**
  "All Hands on Deck" Conference being held in Liverpool 18 & 19 May 2009. Key topics will be; all age all cause mortality, working with communities, and the impact of the recession. HWP members are requested to join the Nottingham delegation to this event.

- **World Health Organisation (WHO) – Healthy Cities**
  Invitations have been issued to join Phase 5 of the WHO Healthy Cities Programme. Themes for this phase are:
  - Caring and supportive environments
  - Healthy Living
  - Healthy urban design

  Applications will be dealt with up to April 2010.

- **Tobacco Control**
  5 priorities have now been identified in the new Tobacco Control Strategy, which will be up scaled as flagship work for the year ahead:
  - Gaining senior level commitment
  - Smoke Free Homes project
  - Expanding stop smoking support for smokers
  - Tackling illicit and underage sale of tobacco
  - Working to tackle smoking in secondary care

  The Strategic Tobacco Control Group will monitor delivery of the Strategy.

10. Nottingham City Council "City Bulletin – Economic resilience" was circulated for information detailing.

11. Date and Time of Next Meeting

Monday 27 July from 10:30 – 12:30
Boardroom, Standard Court

Future meetings will be held from 10:30 – 12:30 in the Boardroom, Standard Court on the following dates

- Monday 26 October 2009
- Monday 25 January 2010
- Monday 26 April 2010