

# Key EYFS & HLN Dates for Academic Year 2023-24

## Preparation for Spring Panel (Main Panel) 2024

September/October 2023	School and PVI setting identification of pupils
Friday 24 <sup>th</sup> November 2023	Deadline for completion of moderation discussions between schools/settings and support services  <b>Early Years Settings</b> are required to submit for following years: -2 and -1 (Foundation 1). All requests will require moderation.  <b>Primary Settings</b> are required to submit for following years: 1, 3 & 5. All requests will require moderation.  <b>Secondary Settings</b> are required to submit requests for year 7 pupils and any other pupils that have a rebid date of Spring 2024. <b>All requests will require moderation.</b> Pupils with existing allocations in years 8, 9, 10 and 11 made at the Summer 2023 panel will not require a rebid request this time.  <b>Please Note:</b> Pupils with an EHCP are to be reviewed via the same process of non-EHCP learners.
<b>School Deadline:</b> Friday 24 <sup>th</sup> November 2023 <b>PVI Deadline:</b> Friday 1 <sup>st</sup> December 2023	Deadline for submission of moderated requests (on new application pack paperwork for all learners) to: <a href="mailto:Education.HLN@NottinghamCity.gov.uk">Education.HLN@NottinghamCity.gov.uk</a> (For Schools) <a href="mailto:EYFSEND@NottinghamCity.gov.uk">EYFSEND@NottinghamCity.gov.uk</a> (For PVI's)

## Spring Panel Dates

Tuesday 16 <sup>th</sup> January 2024	EYFS panel am / Primary panel pm
Wednesday 17 <sup>th</sup> January 2024	Primary Panel Continuation
Thursday 18 <sup>th</sup> January 2024	Secondary Panel

Note: Moderation **MUST** be completed prior to submission of request.

We aim to issue the panel result in the week commencing Monday 19<sup>th</sup> February 2024

## Interim Panels

For pupils new to setting or where there has been a significant change of need (evidence of discussion with a support service over change of need will be required for application to make it to panel)

<u>Deadline for Submission</u>	<u>Panel Date</u>
Friday 22 <sup>nd</sup> September 2023	Thursday 12 <sup>th</sup> October 2023 – Autumn Interim Panel
Thursday 28 <sup>th</sup> March 2024	Thursday 25 <sup>th</sup> April 2024 – Summer 1 Interim Panel
Friday 24 <sup>th</sup> May 2024	Wednesday 12 <sup>th</sup> June 2024 – Summer 2 Interim Panel

Note: Moderation **MUST** be completed prior to submission of request.

We aim to issue interim panel results two weeks after the panel date.

## Additional Information

Due to the continued increase in requests being submitted after panel deadline dates, and taking in to account the complications and delays that this causes, going forward any requests received after the above deadline will not be accepted.