

### Environmental Health and Safer Places team Environmental Health and Trading Standards Community Protection Commercial Operations

03/2020

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We will use the information provided by you for the investigation of statutory nuisances, strict offences and antisocial behaviour, to enable us to provide a response to your enquiry, and conduct service user surveys. The basis under which the Council uses personal data for this purpose is that this is necessary for the performance of a task carried out in the public interest by the Council (e.g. Prevention of Damage by Pest Act 1949, Public Health Acts (1936, 1961), Environmental Protection Act 1990, Clean Air Act 1993, Licensing Act 2003, Anti-Social Behaviour, Crime and Policing Act 2014) or in the exercise of official authority vested in the Council.

The information provided by you may include the following special categories of personal data:

Race, ethnic origin, health status, sexual orientation, trade union membership.

Information in these categories is used by the Council on the basis that such use is necessary for reasons of substantial public interest, and in accordance with the provisions of the Data Protection Act 2018.

You may be obliged, in certain circumstances to provide the information requested here (either by statute or contract). In other circumstances, such as making a complaint or submitting an enquiry, you will not normally be obliged to do so.

The information that you have provided will be kept for 6 years from the closure of any complaint or enquiry.

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used for them can be found at <http://www.nottinghamcity.gov.uk/privacy-statement/>.

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham NG2 3NG

The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at the above address or at [data.protectionofficer@nottinghamcity.gov.uk](mailto:data.protectionofficer@nottinghamcity.gov.uk).

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as ‘the right to be forgotten’
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioner’s Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. See also the Information Commissioners website at <https://ico.org.uk/your-data-matters/> .

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .