Application to vote by proxy due to attendance on an educational course

How do I apply to vote by proxy?

1. You must ask someone if they are willing and able to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election.
2. Fill in the proxy vote application form. You must give a reason why you want to vote by proxy. You must get someone to support your application. You can find out who can do this below.
3. Make sure **you** complete all sections of the form and supply your date of birth and signature.
4. Return your form as soon as possible to the address shown below.

Nottingham City Council
Electoral Registration Officer
Nottingham City Council
Loxley House, Station Street
Nottingham
NG2 3NG

Please **do not** return your form to the Electoral Commission. **Please note:** your application form must arrive at your electoral registration office by 5pm **11 working days** before an election when changing or cancelling an existing proxy, postal or postal proxy vote and by 5pm **6 working days** before an election when applying for a new proxy vote.

The Electoral Commission

Application to vote by proxy due to attendance on an educational course

Voting by proxy

If you cannot vote at an election in person, you can apply to vote by proxy (someone else voting on your behalf). You can use this form to apply to vote by proxy if you or your spouse or civil partner will be attending an educational course that means you cannot vote in person on election day.

Who can support my application?

- the director or tutor of your course
- the principal or head of the educational establishment where your course is taking place
- an employee of the educational establishment where your course is taking place who is authorised to support your application

What happens after I've returned this form?

- Your proxy must go to **your** local polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this up to **11** working days before election day. They should contact the electoral registration office for more details.
- Your proxy will be sent a proxy poll card, telling them where and when to vote on your behalf.
- You should let your proxy know how you want them to vote on your behalf, for example, which candidate or which party.
- If it turns out that you are able to go to the polling station on election day, you can vote in person as long as your proxy has not already done so and has not applied to vote for you by post.
- You will need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your Electoral Registration Officer.

Voting as proxy

A person can only be a proxy for close relatives and up to two other people at an election.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The proxy must be eligible to vote.

More information

If you have any questions about voting by proxy, go to **www.aboutmyvote.co.uk** or contact your electoral registration office.

In England and Wales, the electoral registration office is based at your local council. In Scotland, it may be a separate office.

For contact details, go to **www.aboutmyvote.co.uk**

This form does not apply in Northern Ireland. Visit **www.eoni.org.uk** for more information.

Application to vote by proxy due to attendance on an educational course

Only one person can apply to vote by proxy using this form. Write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to your local electoral registration office. You can get the address at **www.aboutmyvote.co.uk**

1 About you

Surname

First names (in full)

Your address (where you are registered to vote)

Postcode

Daytime telephone or mobile number (optional)

E-mail address (optional)

2 About your proxy

Full name

Relationship to you (if any)

Full address

Postcode

2 How long do you want a proxy vote for?

I want to vote by proxy at all elections (tick one box only):

- ☐ until further notice (permanent proxy vote)
- ☐ for the period

from D D M M Y Y Y Y

to D D M M Y Y Y Y

3 Why do you want a proxy vote?

I am/my spouse or civil partner is attending an educational course at (give name of educational establishment):

Course title

From D D M M Y Y Y Y to D D M M Y Y Y Y

I am not able to go to the polling station on election day because:

5 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 2 years and/or a fine.

Date of birth: Please write your date of birth 'DD MM YYYY' in the black boxes below, **using black ink**.

Signature: Sign below, keeping within the grey border.

If you are unable to sign this form, please contact your Electoral Registration Officer.

Application to vote by proxy due to attendance on an educational course

Only one person can apply to vote by proxy using this form. Write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to your local electoral registration office. You can get the address at **www.aboutmyvote.co.uk**

6 Date of application

Today's date D D M M Y Y Y Y

7 Support for this application

Read the notes to see who can support your application. Please ask the person who supports your application to give their name, address and position.

Supporter's full name

Supporter's address

Postcode

Supporter's position

8 Supporter's declaration, signature and date

To the best of my knowledge and belief, the applicant's statement is true.

Signature

Date D D M M Y Y Y Y