

Nottingham Events Sport & Culture Commercial & Operations

21 May 2020

We will use the information provided by you for event planning and civil contingencies. The basis under which the Council uses personal data for this purpose is that this is necessary for the performance of a task carried out in the public interest by the Council. If you require event marketing which is optional, then this will be done on the basis of consent

We will share the information included within your application with members of our Safety Advisory Group (SAGe). Members of which are our external partners: East Midlands Police, East Midlands Ambulance Service, Nottinghamshire Fire Service, Nottingham County Council, Nottingham Express Transit (NET), Nottingham City Transport (NCT) and Internal Nottingham City Council departments: Safety Enforcement, Network Management, Health and Safety, Community Protection, Licensing and Insurance and Risk. For the purposes of event planning and civil contingencies.

Following event approval, if you have indicated that you require event marketing support then we will also publish and share details of your event on What's On Nottingham social media, online and other promotional channels available.

You need to provide this information if you wish to enter into a contract with Nottingham City Council or if you wish to take up the offer of event marketing, for the purpose of hosting an event(s) on Nottingham City Council owned land.

The information that you have provided will be kept for 5 years.

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used for them can be found at <http://www.nottinghamcity.gov.uk/privacystatement>.

The Data Controller is Nottingham City Council, Loxley House Station Street Nottingham NG2 3NG

The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at the above address or data.protection@nottinghamcity.gov.uk.

The General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as ‘the right to be forgotten’
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioners Office at Wycliffe House Water Lane Wilmslow, Cheshire SK9 5AF and see the Information Commissioners website at <https://ico.org.uk/your-data-matters/>.

For more information about these rights, please refer to our detailed privacy statement at <http://www.nottinghamcity.gov.uk/privacystatement>.