



NOTTINGHAM CITY
Safeguarding
Children
PARTNERSHIP

NOTTINGHAM CITY SAFEGUARDING CHILDREN PARTNERSHIP

The safeguarding children's arrangements for Nottingham
2023/24



Rob Griffin
Assistant Chief Constable
Nottinghamshire Police



Catherine Underwood
Corporate Director
Nottingham City Council



Rosa Waddingham
Chief Nurse – NHS
Nottingham and
Nottinghamshire ICB



Nottingham City Safeguarding Children Partnership

Local safeguarding partnership arrangements in response to Working Together 2018

These are the three priorities identified and agreed by the NCSCP.

- I. That children and young people are safe from harm, inside their home, outside their home and online.
- II. That children and young people have access to the right help at the right time.
- III. To ensure there is effective partnership working to improve safeguarding outcomes for children, young people and their families

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Introduction

The Nottingham City Safeguarding Children Partnership (NCSCP) is established in accordance with the Children and Social Work Act 2017 and Working Together to Safeguard Children 2018. The NCSCP provides the safeguarding arrangements under which the safeguarding partners and relevant agencies work together to coordinate their safeguarding services, identify and respond to the needs of children in Nottingham City, commission and publish local child safeguarding practice reviews and provide scrutiny to ensure the effectiveness of the arrangements.

The safeguarding arrangements came into operation on 27th June 2029 and have been developed to build on the strengths of the previous arrangements under the Nottingham City Safeguarding Children Board. Accountability for the effectiveness of safeguarding rests with the safeguarding partners through an established Strategic Leadership Group (SLG). These arrangements provide a streamlined and improved framework for the safeguarding partnership to demand even more positive outcomes for all of our children and young people. We have ensured that our arrangements are able to compliment those in Nottinghamshire County so that partners who work across the City and County benefit from consistent naming and structures where possible.

Vision and values

Our vision "That children and young people are safe from harm, inside their home, outside their home and online. That children and young people have access to the right help at the right time and to ensure there is effective partnership working to improve safeguarding outcomes for children, young people and their families".

As a Partnership our principles and aims are:

- for clear accountability
- for clear and demonstrable influence
- for equitable and fair contributions from all partners.

The Nottingham City Safeguarding Children Partnership will:

- Use performance data to regularly and effectively monitor front line practice
- Listen to, hear and act on the voice of the child
- Use multi-agency audits to improve safeguarding practice
- Ensure that learning from child deaths, learning reviews and significant incidents is central to the work of the NCSCP
- Embed learning and improvement activity so that impact may be captured.
- Monitoring and auditing the application of locally agreed thresholds.
- Engage with children, parents/carers and front-line staff as well as the wider community, to gain an understanding of further improving service delivery.
- Work effectively as a partnership to protect children from harm.
- Build working relationships between partners which support and encourage constructive challenge.
- Learn from local and national safeguarding practice to continually strive to improve the way children are safeguarded.

- Listen and respond to children and young people and adult victims and survivors of child abuse to inform how services are commissioned and delivered.
- Ensure services for children and families in Nottingham City support children and young people to stay healthy and happy and support parents and carers to provide the best possible care for their children.

Safeguarding partners

The safeguarding partners responsible for the safeguarding arrangements under the Nottingham City Safeguarding Children Partnership are:

- Nottingham City Council
- NHS Nottingham and Nottinghamshire Integrated Care Board¹
- Nottinghamshire Police

All three safeguarding partners have equal and joint responsibility for local safeguarding arrangements. In situations that require a clear, single point of leadership, all three safeguarding partners shall decide who would take the lead on issues that arise.

Should the lead representatives delegate their functions they remain accountable for any actions or decisions taken on behalf of their agency. If delegated, it is the responsibility of the lead representative to identify and nominate a senior officer in their agency to have responsibility and authority for ensuring full participation with these arrangements.

The representatives, or those they delegate authority to, should be able to:

- Speak with authority for the safeguarding partner they represent.
- Take decisions on behalf of their organisation or agency and commit them on policy, resourcing and practice matters.
- Hold their own organisation or agency to account on how effectively they participate and implement the local arrangements.

Geographical area

The area covered by the arrangements is defined by the Nottingham City Council local authority boundary. It is acknowledged that partners to these arrangements may have responsibility for services outside this area either due to their organisational boundaries overlapping other local authority areas or because they have responsibilities for children living in another area. The Nottingham City Safeguarding Children Partnership interagency safeguarding children procedures include operational guidance for circumstances where a child and or their family is living in another area or moving between areas. It may also be necessary for some partners to work with another area's arrangements, for example during a child safeguarding practice review commissioned by another area, and the Nottingham City Safeguarding Children Partnership will help facilitate communication with other areas and engagement by partners.

Relevant agencies

The safeguarding partners are obliged to set out within their arrangements which organisations and agencies are required to work as part of those arrangements to safeguard and promote the welfare of local children. These organisations and agencies are referred to as relevant agencies and

¹ CCG's have been replaced by ICB's under the Health and Care Act 2022

when nominated by the safeguarding partners as a relevant agency organisations should act in accordance with the arrangements.

Acting in accordance with the safeguarding arrangements requires safeguarding partners and relevant agencies to work together and:

- Fully engage with the Nottingham City Safeguarding Children Partnership functions as set out within this document.
- Provide information which enables and assists the safeguarding partners to perform their functions to safeguard and promote the welfare of children in their area, including as related to local and national child safeguarding practice reviews.
- Ensure that their organisation works in accordance with the interagency safeguarding procedures approved by the partnership.
- Have appropriate robust safeguarding policies and procedures in place specifically relevant to their organisation.
- Provide evidence to the Business Management Group and/or its sub-groups.

The relevant agencies to which these safeguarding arrangements apply is included at **Appendix B**. All organisations that were previously members of the Nottingham City Safeguarding Children Board at the point of the new safeguarding arrangements being implemented were named as relevant agencies.

In addition, as recommended by Working Together to Safeguard Children 2018, all schools (including independent schools, academies and free schools), colleges and other educational providers are designated as relevant agencies.

The list of relevant agencies will be reviewed by the safeguarding partners no less than annually. The aim will be to broaden the reach of the new safeguarding arrangements to consider how sports clubs and associations, religious institutions, the voluntary sector, private providers of health services and children's homes, amongst others, can be further engaged.

Whilst the legislation and statutory guidance draws a distinction between safeguarding partners and relevant agencies to ensure clarity around accountability it is clear that all members of the Nottingham City Safeguarding Children Partnership have a shared responsibility to work collaboratively to provide targeted support to children and families. Details of how the relevant agencies and safeguarding partners work together under the arrangements to improve outcomes for children and families are set out later within this document.

Nottingham City Safeguarding Children Partnership structure

The organisational structure for the Nottingham City Safeguarding Children Partnership is included as **Appendix A**.

Strategic Leadership Group (SLG)

The SLG comprises of those with lead responsibility from each of the safeguarding partners. The NCSCP Independent Scrutineer shall attend but is not a decision making member of the SLG. The group is chaired on rotation by the safeguarding partner representatives and has overall responsibility for the safeguarding arrangements.

Summary of functions:

- Setting the strategic priorities for the partnership
- Defining how the safeguarding arrangements will operate.
- Ensuring the safeguarding arrangements are working effectively.
- Supporting and engaging with relevant agencies through the Partnership Group.
- Ensuring that local and national learning is implemented.
- Maintaining a risk register that identifies strategic risks to the safeguarding of children in the area and the operation of the safeguarding arrangements.
- Linking with other strategic partnerships including the Health and Wellbeing Board, Nottingham City Safeguarding Adult Board, MAPPA and the Childrens Partnership Board
- Produce and publish a yearly report on behalf of the partnership.

Wherever possible, decisions will be made by consensus. Where this is not possible decisions of the SLG will be taken by a majority vote of the safeguarding partners. The local authority elected member with portfolio holder responsibilities for children's services is a participant observer of the group.

Nottingham City and Nottinghamshire County Safeguarding Children Partnership

All relevant agencies and safeguarding partners are members of the partnership. Attendees are expected to have a good understanding of safeguarding and are likely to have either organisational or operational responsibilities for safeguarding children. The partnership development sessions will be led by the safeguarding partners and take the form of workshop style events aimed at providing multi agency interactive learning and relationship building with an expectation that learning is taken back and evidenced that it is disseminated through organisations.

Summary of functions:

- Facilitating communication between all the safeguarding partners and relevant agencies, strengthening working relationships between organisations.
- Means of consulting with safeguarding leads and operational managers.
- Dissemination of learning from case reviews and audit.
- Identifying emerging issues to inform the SLG priority setting and raising awareness of emerging issues across the partnership.
- Identifying challenges to safeguarding work and contributing towards the development of solutions.

Business Management Group (BMG)

This group is chaired by a representative of one of the safeguarding partners on a rotational basis and membership includes senior managers from the safeguarding partners and relevant agencies that have responsibilities for safeguarding performance within their organisation. The BMG scrutinises safeguarding effectiveness and coordinates improvement activity by developing action plans for themed areas of practice. Members will be required to make declarations of interests at the start of each meeting.

Summary of functions:

- Agreeing the Performance Management Framework for the partnership in line with the priorities set by the SLG.
- Monitoring performance information and intelligence provided by NCSCP members and maintaining an ongoing assessment of the effectiveness and impact of safeguarding work.
- Early identification and analysis of emerging safeguarding issues and emerging threats.
- Agreeing the audit programme for the partnership and identifying audit leads to take for-

ward associated work. Coordinating the action to take in response to audit findings.

- Approving Rapid Reviews and Child Safeguarding Practice Review reports and coordinating the action to take in response to them.
- Tracking improvement actions and evaluating the impact of them.
- Reporting on the above issues and any identified areas of risk to the SLG via the Chair.

Nottingham City Learning & Workforce Development Group

This group is responsible for multi-agency safeguarding children training and the provision of the interagency safeguarding children's procedures. The group is chaired by a yearly rotation of members from the partnership. Membership of the group includes representatives from the safeguarding partners and relevant agencies.

Purpose:

To disseminate learning from practice across the partnership, develop a multi-agency training programme and contribute to inter-agency procedures.

Summary of functions:

- Developing a multi-agency safeguarding children training programme on behalf of the partnership.
- Identifying multi-agency training needs and consider the best way to disseminate learning identified.
- Ensuring that a suitably qualified training pool made up of staff from the partnership is available to deliver the multi-agency training programme.
- Evaluating the multi-agency training provision
- Reviewing learning from Rapid reviews, CSPRs, multi-agency reviews and considering how this learning can be disseminated across the partnership including incorporating the learning into training
- Contributing to the maintenance of up-to-date interagency safeguarding children's procedures and guidance. The procedures and guidance are updated twice per year with the option to include any urgent updates when required.
- Reviewing and agreeing proposals for new or amended procedures/guidance.
- Analysis and evaluation of the use of procedures and guidance.

Child Safeguarding Practice Review Group

This group is chaired on rotation by members of the partnership. The core membership of the group is made up of senior personnel from the safeguarding partners who act as decision makers for their organisations. Representatives from relevant agencies are invited to contribute to the group depending on the nature of the cases involved. This will take the form of monthly set meetings.

Summary of functions:

- Undertaking a 'Rapid Review' of cases in accordance with the agreed process as in Appendix 4.
- Linking with the Child Exploitation Cross Authority Exploitation group.
- Making decisions about whether to undertake a Child Safeguarding Practice Review.
- Agreeing on behalf of the safeguarding partners Rapid Review Reports.
- Receive details of cases which have undergone a Rapid Review and undertake further analysis when requested by the safeguarding partners.
- Undertake learning reviews.
- Draft Terms of Reference for Child Safeguarding Practice Reviews.

- Oversee the conduct of Child Safeguarding Practice Reviews.
- Report to the Business Management Group with review findings and proposed actions.
- Dissemination of learning via the Learning and Workforce and Development group.
- Informing the Business Management Group of any emerging issues and risks.

Voice of children and families

The NCSCP will seek to engage with children, young people and families to inform its work and will use partner agencies existing consultation mechanisms to assist them with this.

A Lay Member will be appointed as a member of the BMG. The Lay Member will support stronger public engagement in local child safety issues and contribute to an improved understanding of the partnership's child protection work in the wider community and provide independent challenge to organisations on the effectiveness of their services in relation to safeguarding.

Whenever a Child Safeguarding Practice Review is undertaken consideration will be given to how best to engage with children, parents and carers and support them to effectively contribute to the review. The findings from any reviews will be explained to those involved on completion of the review and prior to any publication.

When planning NCSCP multi-agency audits the Lead Auditor shall give consideration as to how children, parents and carers can be involved in the audit. Consultation will also be sought from the Independent Scrutineer about how to best approach this work.

Independent scrutiny

An Independent Scrutineer is appointed by the safeguarding partners to act as a critical friend encouraging reflection on practice and a determination to improving services. This role takes into account any learning from early adopter areas regarding independence, accountability and performance management arrangements.

Responsibilities of the Independent Scrutineer

- Provide an objective assessment of the effectiveness of the safeguarding arrangements including how they are working for children and families as well as practitioners.
- Provide an annual assessment of the safeguarding partners' leadership of the arrangements for inclusion in the partnership's yearly report.
- Act as an advisor to the safeguarding partners regarding any responses by the National Child Safeguarding Practice Review Panel to the conclusion reached in Rapid Reviews.
- Undertake an annual audit of Rapid Reviews to provide assurance to the Strategic Leadership Group about the effectiveness of that process.
- Assist in resolving operational disputes through the escalation procedures.

Schools, educational establishments and early years' settings

All schools (including independent schools, academies and free schools) and other educational establishments are designated as relevant agencies within the safeguarding arrangements. Engagement with schools is through various fora, the termly DSL network being one key event but day to day communication, advice and support is through the School and Education Safeguarding Coordinator. The Designated Safeguarding Leads Network meetings provide an opportunity to communicate current safeguarding issues in schools and share good practice, both locally and nationally.

Early years settings will be engaged in the arrangements through the Early Years Designated Safeguarding Leads Network meetings which meet three times per year.

These will report to the Business Management Group.

Children living away from home

The Nottingham City Safeguarding Partnership will ensure that those responsible for looking after children in settings away from home, including residential homes for children, foster carers and youth custody settings are engaged with the safeguarding arrangements through the partner responsible for commissioning those services or by direct contact with those organisations.

Funding

The funding arrangements for the Nottingham City Safeguarding Children Partnership have been agreed and will comprise of:

- Contributions by partner organisations at the same level as previously provided to the Nottingham City Safeguarding Children Board.

Should there be any reserve available to the Nottingham City Safeguarding Children Partnership it will be taken forward and available for use by the new safeguarding arrangements.

A review of the funding arrangements will be undertaken on a yearly basis to enable the safeguarding partners to consider the future resourcing requirements, agree the level of funding provided by each safeguarding partner and any contributions from relevant agencies. The review will consider the statutory guidance which requires the safeguarding partners funding of the arrangements to be 'equitable and proportionate'.

Nottingham City Safeguarding Children Partnership Annual Report

The Strategic Leadership Group will produce a yearly report that will be published on the partnership website. The report will include:

- A summary of the activities undertaken by the partnership.
- Details of child safeguarding practice reviews undertaken during the year and action taken to improve practice.
- Evidence the impact of the work of the partnership, including training, outcomes for children and families from early help, looked-after children and care leavers.
- An analysis of any areas where there has been little or no evidence of progress on agreed priorities.
- A record of decisions and actions taken by the partners in the report's period (or planned to be taken) to implement the recommendations of any local and national child safeguarding practice reviews, including any resulting improvements.
- Ways in which the partners have engaged with children and families to inform their work and impact and influence service provision.
- The Independent Scrutineer's assessment of the strength of the leadership by the safeguarding partners over the preceding year.
- Any changes to the safeguarding arrangements.

The partnership yearly report will be presented by the lead responsible person from each safeguarding partner to their respective governance arrangements. A copy of the report will also be provided to each member of the partnership within seven days of being published.

Learning and improvement

The NCSCP operates a learning and improvement model which ensures that partner organisations are clear about their responsibilities and are supported to learn from experience and improve services. Responsibility for learning and improvement lies with the Business Management Group.

The learning and improvement framework includes:

- Use of performance data to monitor performance.
- Multi-agency and single agency case audits.
- Learning reviews.
- Practice improvement.
- Evaluation of the impact of the learning and improvement framework.

Use of data and intelligence

The Learning and Improvement Framework for the NCSCP sets out how performance information is provided to the BMG to inform its assessment of the effectiveness of the help being provided to children and families. Performance data relating to key safeguarding indicators and particularly vulnerable groups of children will be provided each quarter. This will be accompanied by analysis of trends and issues.

Themes and areas that have been identified by the Strategic Leadership Group as requiring assurance monitoring shall also be mapped and analysed.

The framework will be subject to regular review by the BMG and therefore the issues covered may vary according to the emerging needs of children in Nottingham City and any risks identified.

Audit

The NCSCP Audit Framework describes the partnership approach to multi-agency and inter-agency audit. A rolling three-year audit programme will be agreed and overseen by the BMG and the aim will be to undertake a minimum of four multi-agency audits per year.

The programme will reflect the priorities for safeguarding children in Nottingham City and will be informed by:

- Child Safeguarding Practice Reviews.
- Performance indicators.
- The need to further explore issues that have caused of concern, including those highlighted through previous audits.
- Local and nationally identified themes.
- General audits within an identified category to establish local performance.

The outcomes from audit work will be presented to the BMG for consideration of any further action required.

Child Safeguarding Practice Reviews

Nottingham City Safeguarding Children Partnership will identify serious child safeguarding cases which raise issues of importance in relation to the area and commission and oversee a review of those cases where they consider it appropriate to do so. This process will follow on from a Rapid Review where findings from the initial report will highlight the need for further investigation around

improvement and learning. The identification of serious child safeguarding cases will primarily be through the notification requirements placed on Nottingham City Council which requires certain incidents to be notified to the National Child Safeguarding Practice Review Panel. However, any organisation with statutory or official duties in relation to children (including all members of the partnership) should inform the safeguarding partners of any incident which they think should be considered for a child safeguarding practice review.

The definition of a serious child safeguarding case are those in which:

- abuse or neglect of a child is known or suspected and
- the child has died or been seriously harmed.

Serious harm includes (but is not limited to) serious and/or long-term impairment of a child's mental health or intellectual, emotional, social or behavioural development. It should also cover impairment of physical health. This is not an exhaustive list. When making decisions, judgment should be exercised in cases where impairment is likely to be long-term, even if this is not immediately certain. Even if a child recovers, including from a one-off incident, serious harm may still have occurred.

Notification of incidents

Nottingham City Council will notify the National Child Safeguarding Practice Review Panel of any incident that meets the notification criteria within 5 working days of becoming aware using the approved online notification process.

A copy of the notification will be provided to the partnership business office on the same day that it is submitted.

Notification criteria:

Nottingham City Council knows or suspects that a child has been abused or neglected and either:

- (a) the child dies or is seriously harmed in the local authority's area, or
- (b) while normally resident in the local authority's area, the child dies or is seriously harmed outside England.

Rapid Review

The partnership support office will arrange for a Rapid Review to be undertaken and completed for:

- All cases notified to them as a result of the notification of incidents process.
- All cases raised for consideration of a review by partner organisations.

The aim of a Rapid Review is to enable safeguarding partners to:

- Gather the facts about the case, as far as they can be readily established at the time.
- Discuss whether there is any immediate action needed to ensure children's safety and share any learning appropriately.
- Consider the potential for identifying improvements to safeguard and promote the welfare of children.
- Decide what steps they should take next, including whether or not to undertake a child safeguarding practice review (CSPR).

As soon as the Rapid Review is complete, the safeguarding partners shall send a copy to the Panel. They will also share with the Panel their decision about whether a local child safeguarding practice review is appropriate, or whether they think the case may raise issues which are complex or of national importance such that a national review may be appropriate.

The Rapid Review will be undertaken and completed within 15 working days and will be coordinate by the Partnership Manager. A detailed process for Rapid Reviews has been agreed across Nottingham City (see **Appendix D**).

When considering whether to commission a child safeguarding practice review the safeguarding partners will have regard to the definition of a serious child safeguarding case and the following criteria:

Whether the case:

- Highlights or may highlight improvements needed to safeguard and promote the welfare of children, including where those improvements have been previously identified.
- Highlights or may highlight recurrent themes in the safeguarding and promotion of the welfare of children.
- Highlights or may highlight concerns regarding two or more organisations or agencies working together effectively to safeguard and promote the welfare of children.
- Is one which the Child Safeguarding Practice Review Panel have considered and concluded a local review may be more appropriate.

Where there are differences of opinion in whether the criteria for a review have been met, a majority decision will be accepted (i.e. 2 of the 3 partners in agreement). The safeguarding partners may consider that a child safeguarding practice review is appropriate for cases that do not meet the definition of a 'serious child safeguarding case' but nevertheless might reveal learning related to good practice, poor practice or near misses.

The response of the National Child Safeguarding Practice Review Panel to the Rapid Review will be reported back to the safeguarding partners. Should the panel disagree with the decision made by the safeguarding partners the Partnership Manager will circulate the details of the response and convene a meeting/telephone conference of the safeguarding partners' decision makers and the NCSCP Independent Scrutineer to consider the information provided and review the initial decision. The safeguarding partners, with advice from the Independent Scrutineer, may decide to adhere to their initial decision or conclude that a Child Safeguarding Practice Review should be commissioned, in either case the justification should be clearly recorded and provided to the panel.

The outcome and rationale for the safeguarding partners' decision on whether or not to conduct a review will be communicated in writing to the child/family concerned. Where possible this should be provided in person through the practitioner currently working with the family (social worker/police officer) to allow an opportunity for any questions to be raised and responded to.

The Independent Scrutineer will complete an annual audit of all Rapid Reviews undertaken during the previous period to provide assurance to the Strategic Leadership Group that the process is working effectively and that appropriate decisions are being made with a clear rationale.

Child Safeguarding Practice Reviews will be undertaken in line with the local procedures. Once completed the Review Report will be presented to the Business Management Group for sign off.

Reviews will be completed and published within six months unless there are extenuating circumstances such as an ongoing criminal investigation, inquest or future prosecution. Any delay to the completion or publication of a review will be approved by the Strategic Leadership Group and the reasons notified to the National Child Safeguarding Practice Review Panel and Secretary of State.

In some circumstances the Strategic Leadership Group may consider it inappropriate to publish a review report in which case arrangements will be made to publish information about the improvements that should be made following the review. The Strategic Leadership Group will set out for the Panel and the Secretary of State the justification for any decision not to publish either the full report or information relating to improvements.

Publication of Child Safeguarding Practice Reviews or information about the improvements that should be made will be via the partnership website. The reports/information will remain on the website for a one-year period and thereafter will be available on request. The NSPCC maintains a national case review repository where case reviews remain available for five years.

Practice improvement

The Business Management Group is responsible for considering any learning identified/recommendations made through the Learning and Improvement Model. The group will identify actions for improving practice and incorporate them into action plans to ensure there is a programme of practice improvement where it is clear which areas of safeguarding practice are the focus for improvement.

The Learning and Workforce Development Group will be responsible for ensuring that learning from case reviews and other sources is disseminated effectively through the Partnership and that training and online resources are updated accordingly. Where necessary additional courses will be commissioned to address any unmet multi-agency training needs.

Inter-agency training

The NCSCP Learning & Workforce Development Group is responsible for the Learning & Workforce Development Strategy which sets out the partnership approach to learning and development. This includes identifying training needs, setting the Safeguarding Children Competency Framework/Training levels, the multi-agency training pathway, the dissemination of learning, coordination and delivery of the training programme and monitoring the quality and evaluating the effectiveness of training.

Procedures and Guidance

The NCSCP provides guidance on the thresholds for services and interagency safeguarding children procedures both of which are available via <http://NottinghamCityscb.proceduresonline.com>. The cross authority policies and procedures subgroup is responsible, on behalf of the Partnership, for maintaining the guidance and procedures.

Interagency Safeguarding Children Procedures

The [Interagency Safeguarding Children Procedures](#) apply across Nottingham City and Nottinghamshire County. They provide a clear framework under which organisations will work together to safeguard children. The procedures are regularly updated to take account of local and national learning and any changes in legislation or statutory guidance. Additional guidance and procedures that cover a range of specific circumstances including the following are available.

Risks, indicators and the protection of children with disabilities.

- Resolving professional disagreements and escalation.
- Information sharing between practitioners.
- Safe recruitment, selection and retention of staff and volunteers.
- Expectations around whistleblowing mechanisms and training.
- Children living away from home.

All member organisations of the NCSCP should have in place appropriate, robust safeguarding

policies and procedures that should be compatible and aligned to the NCSCP interagency procedures. These 'single agency' procedures should include the escalation process within that organisation and clear whistleblowing procedures which reflect the principles in Sir Robert Francis' Freedom to Speak Up review. The Business Management Group will seek confirmation that member organisations comply with this requirement.

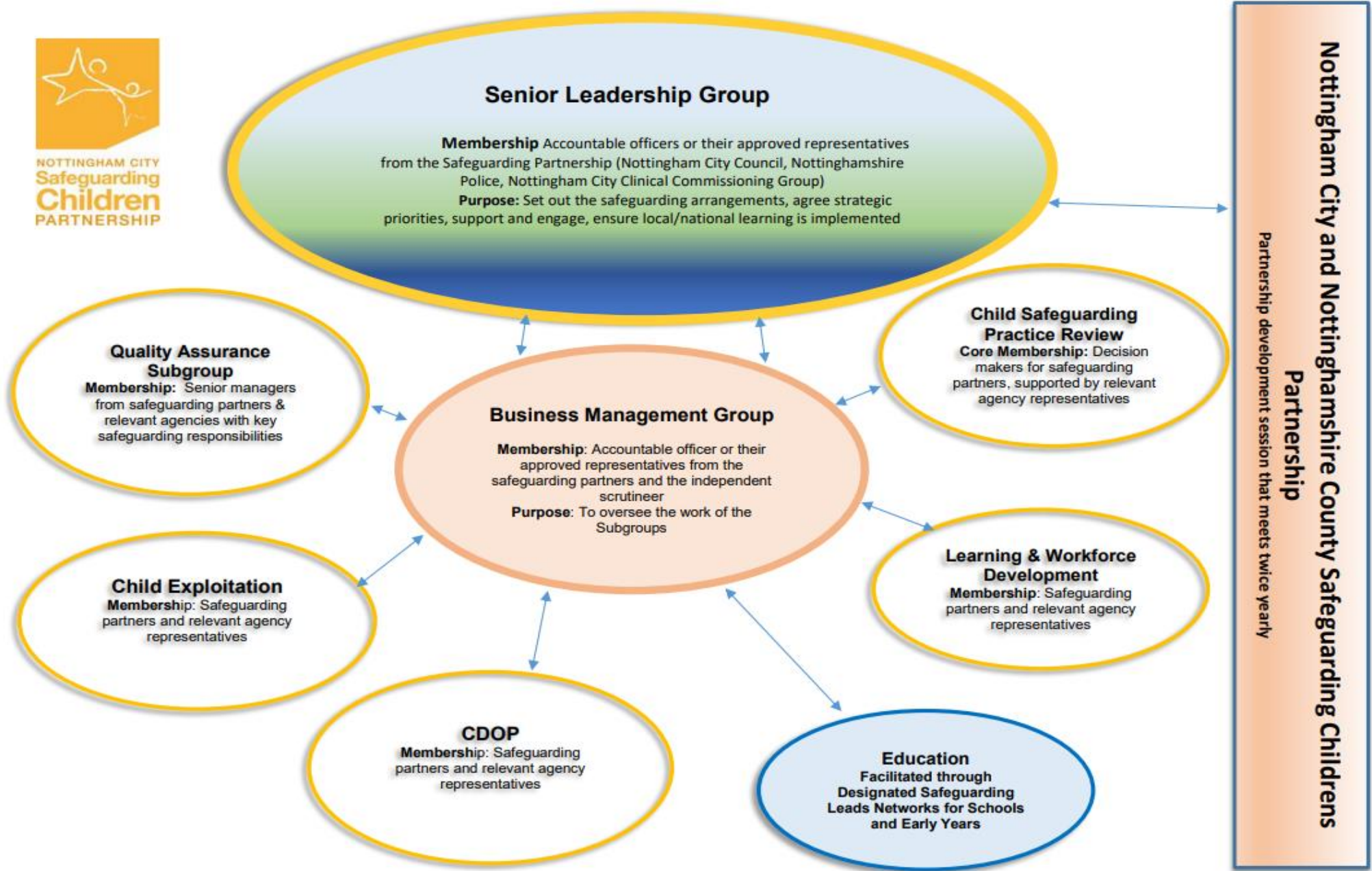
Threshold document

The [Nottingham Safeguarding Children Partnership Threshold of Needs](#) is the multi-agency threshold guidance for Nottingham CityChildren's Integrated Services and includes the following:-

- The process for the early help assessment and the type and level of early help services to be provided.
- The criteria, including the level of need, for when a case should be referred to local authority children's social care for assessment and for statutory services under:
 - section 17 of the Children Act 1989 (children in need)
 - section 47 of the Children Act 1989 (reasonable cause to suspect a child is suffering or likely to suffer significant harm)
 - section 31 of the Children Act 1989 (care and supervision orders)
 - section 20 of the Children Act 1989 (duty to accommodate a child)

Review of the safeguarding arrangements

These arrangements will be reviewed by the safeguarding partners at the end of 2023/24 and thereafter a minimum of every three years, additional or amended statutory guidance will be responded to at the time of publication.



Appendix B – Relevant Agencies

Nottingham City Safeguarding Children Partnership Relevant Agencies
Health
NHS England (Nottingham and Nottinghamshire ICB)
Nottingham University Hospital NHS Trust
Nottinghamshire Healthcare NHS Foundation Trust
Nottingham CityCare NHS Trust
East Midlands Ambulance Service NHS Trust
Nottingham City Clinical Commissioning Group
Criminal Justice
Nottinghamshire Police
Nottingham City Community Rehabilitation Company
Nottingham City National Probation Service
CAFCASS
Voluntary sector
NCVS
IMARA
Education
All schools (including independent schools, academies and free schools), colleges and other educational providers in the NCSCP area
Others
Children’s Homes, Adoption/Fostering agencies
Nottingham City Fire and Rescue Service

Appendix C – Membership Lists

Strategic Leadership Group	
Chairing arrangements – rotation of safeguarding partner representatives	
Organisation	Representative
NHS Nottingham and Nottinghamshire Integrated Care Board	Chief Nurse and Director of Quality and Governance
Nottingham City Council	Corporate Director, Children and Young People’s Services
Nottinghamshire Police	Assistant Chief Constable
Nottingham City Council	Lead Member/Portfolio Holder
Nottingham City Safeguarding Children Partnership	
Strategic Leadership Group to agree representation and leadership by them of partnership meetings	
Organisation	Representative
Service user representative	As identified
Local Authority Councillors	Lead Member for Children’s Services
Independent	Independent Scrutineer
Nottingham City Care Partnership	Director of Nursing & Allied Health Professionals
NHS Nottingham and Nottinghamshire Integrated Care Board	Designated Nurse Safeguarding
Nottingham City Council	Director of Childrens Integrated Services
	Strategic Lead for Safeguarding and Partnership
	Head of Service Area as identified

Nottinghamshire Police	DI Public Protection
	DS Public Protection
Nottingham University Hospital NHS Trust	Head of Safeguarding
	Named Nurse/Doctor
Nottingham City Healthcare NHS Foundation Trust	Head of Safeguarding (Corporate)
	Named Nurse/Doctor
East Midlands Ambulance Service NHS Trust	Ambulance Operations Manager for Quality and Compliance
Nottingham City Community Rehabilitation Company	Assistant Chief Executive
	Performance Delivery Manager
National Probation Service (Nottingham City)	Head of Nottingham City National Probation Service
	Senior Probation Officer
CAFCASS	Head of Practice
All schools (including independent schools, academies and free schools), colleges and other educational providers in the NCSCP area	Director of educational Services
	Head of Access to Learning
	ADSL representative
	DSL representative
	DSL representative
NSPCC	Service Manager
Nottingham City Fire and Rescue Service	Safeguarding Lead
NCVS	Networks Officer
Public Health	Consultant In Public Health
Public	Lay Member

Business Management Group	
Organisation	Representative
Chair of group	To be rotated between the three strategic partners each year over a three year cycle.
Nottinghamshire Police	DI Public Protection
Public Health	Consultant
Education	Head of Access to Learning
NSPCC	Service Manager
NHS Nottingham and Nottinghamshire Integrated Care Board	Designated Nurse
Nottingham City Healthcare NHS Foundation Trust	Associate Director for Safeguarding and Social Care
Independent	Independent Scrutineer
Voluntary Sector	Manager
Safeguarding Partnership	Partnership Officer
Safeguarding Partnership	Business Manager for Safeguarding Partnership

15 Day Rapid Review Process Map

Decision by Local Authority to submit a SIN (ref 2.1)

LA to send available information on the case within the 5day pre notification period with CSPR and whether to meet to discuss? Decision is discussed with LA

LA officially inform local safeguarding partners as per inter-agency procedures guidance

Case information to be supplied by LA to Strategic Lead for Safeguarding Partnerships and Partnership Officer (Ref: 2.2)

Completion of the electronic SIN to the Panel (Ref: 2.2)

Day 1

(Ref: 2.3)

Rapid Review commissioning notification to be sent to Strategic leads for the Safeguarding Partners by Strategic Lead for safeguarding

Safeguarding partners to allocate Rapid Review activity within their organisation

Review lead / author to be identified from one of the Safeguarding Partners or providers involved in the case

Business office to make additional checks and notifications

Modified response see Ref 2.3

Day 6

(Ref: 2.4)

Safeguarding Partners to return completed internal reviews

Partnership Officer to circulate all reports to involved parties

Partnership Officer/Business Manager to begin completing report template

Day 8/9

(Ref: 2.5)

Rapid Review meeting /panel

Days 9-13

(Ref :2.6)

Day - 9 - 11 report to be written

Day 12 circulation and agreement by involved parties

Day 13 Sign off by Senior Strategic Leads for the Safeguarding Partnerships

Day 14

(Ref :2.7)

NCSCP Business Office finalise copy

Day 15

(Ref 2.8)

NCSCP Business Office submit Rapid Report to the National Panel

NCSCP Business office provide independent scrutineer with a copy

National Panel feedback/ comment

(Ref: 4)

Key Local Authority



Safeguarding Partnership



Safeguarding Partners



Review Team



Ref = paragraph number in full guidance