

## Nottingham City Safeguarding Adults Board - Annual Action Plan Yr. 2 (2023-24)

| Item No:  | Strategic Priority                    | What are we going to do?  | What difference will this make and how will we know?   | Who will lead?  | Estimated completion date |
|---|---------------------------------------|---|--|---|---------------------------|
| <b>1. Increase public &amp; professional awareness of adult safeguarding</b>  |                                       |   |  |   |                           |
| 1.1   | <b>1. Prevention</b>                  | Develop a Comms Strategy for NCSAB to provide structure and detail to the Board's public and professionals awareness raising. This will including raising of the Board's online profile to increase reach and engagement. | Both the public and professionals have a better understanding of adult safeguarding and when and how to report abuse and neglect. This will reduce inappropriate referrals and ensure professionals utilise alternative referral pathways. | Board Manager and TLI   | Sep-23                    |
| <b>2. Specific risk areas: Reduce abuse of adults and receive assurance that arrangements in these specific areas promote effective adult safeguarding practice</b> |                                       |   |  |   |                           |
| 2.1   | <b>1. Prevention<br/>2. Assurance</b> | To seek assurance that sexual safety in partner agencies with bed based care (hospitals, care settings, inpatient facilities) is promoted in line with CQC and Skills for Care recommendations                            | The Board will be promoting a culture of openness within which people and staff feel empowered to talk about sexuality and raise concerns around safety  | Board Chair & BMG   | Dec-23                    |
| 2.2   | <b>1. Prevention<br/>2. Assurance</b> | To work in partnership with the SSNP (Safer Stronger Nottingham Partnership) and commissioned providers to tackle DSVAs (Domestic and Sexual Violence and Abuse)  | The Board will be supporting efforts to tackle the causes of DSVAs, as well as improving the services which survivors receive, including responses from non-specialist agencies / Board partners   | SSNP Domestic Violence Strategic lead & Board Chair and Manager | Mar-24                    |

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| 2.3 | <b>1. Prevention<br/>2. Assurance</b>  | To continue seeking partner assurance that work remains ongoing regarding 'closed cultures' in local and out of area placements in light of the CQC reports and Norfolk SAR             | The Board will be assured that people receiving care in 'closed cultures' are safe and receiving the necessary support commissioned on their behalf  | Board manager, Chair and Board partners | Dec-23  |
| 2.4 | <b>1. Prevention<br/>2. Assurance</b>  | To support a system wide response to the emerging issue of 'housing benefit supported accommodation providers' placing vulnerable adults at risk  | The Board will be supporting efforts to minimise the likelihood that people will be housed in supported accommodation operated by 'rogue' providers  | Board partners                          | Mar-24  |
| 2.5 | <b>1. Prevention</b>                   | To promote a system wide approach to 'trauma informed practice' in partnership with the VRU   | The Board will be promoting efforts to ensure that the local system workforce is 'trauma informed' and thus more likely to treat people in ways they find helpful. This is practice in line with Making Safeguarding Personal. | Board partners, QA Sub-group            | After publication of VRU trauma informed strategy |
| 2.6 | <b>1. Prevention<br/>3. Engagement</b> | To review / create systemwide tools that improve staff practice and legal literacy when working with people with 'serious and multiple disadvantage' and those who self neglect / hoard | By promoting efforts to improve local system workforce 'legal literacy', the board will be improving the range and efficacy of responses these client groups are likely to receive   | TLI subgroup and QA subgroup            | Mar-24  |

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| 2.7 | <b>1. Prevention</b><br><b>3. Engagement</b> | To work with the PDU to understand the local offer and identify areas for collaboration   | To potentially create greater multi-agency access to shared training and resources   | Board Manager and TLI Chair | Sep-23 |
| 2.8 | <b>1. Prevention</b><br><b>2. Assurance</b>  | To encourage partners to engage with the SSNP 'Prevent Prioritisation' training and to incorporate Channel data into the new data dashboard | The Board will have confidence that partner agencies are engaged with the Prevent programme and people are being identified and referred   | Board partners              | Mar-24 |
| 2.9 | <b>1. Prevention</b><br><b>2. Assurance</b>  | To support the Communities Directorate multi-agency forum on asylum seekers and refugees in respect of adult safeguarding concerns          | The Board will have confidence that commissioned services have adequate adult safeguarding arrangements in place and asylum seekers and refugees are being referred to ASC as required | Board partners              | Dec-23 |

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| 2.10 | <b>2. Assurance</b><br><b>3. Engagement</b>   | <p>1. To seek assurance on partner workforce understanding of the MCA</p> <p>2. To seek assurance that the commissioned advocacy agency (POhWER) continues to have regard to adult safeguarding and that partners effectively utilise advocacy services for citizens lacking capacity</p> | <p>The Board will be assured that the local system workforce understands and effectively implements the MCA, and can identify deprivations of liberty as defined by LPS and take such steps as their agencies require of them, ensuring that eligible adults are effectively safeguarded. To ensure that the Board is aware of the efficacy of current advocacy provision to adults at risk lacking capacity.</p> | Board manager, Chair & Partners                        | Dec-23 |
| 2.11 | <b>1. Prevention</b><br><b>2. Assurance</b>   | <p>To support and seek assurance from HMP Nottingham that i) its safeguarding procedure is in line with best practice, ii) incidences of self-harm in the prison are reducing and iii) prison discharge pathways for Care Act eligible prisoners remain effective</p>                     | <p>The Board will be assured that the prison has effective safeguarding arrangements in place for adults in its custody and care</p>  | Board Chair & manager and HMP Nottingham Board partner | Mar-24 |
| 2.12 | <b>1. Prevention</b><br><b>2. Assurance</b><br><b>4. Working Arrangements for NCSAB</b> | <p>To establish and formalise a working group between the SAB, SSNP and Children's Partnership to meet regularly to effectively address 'crosscutting' issues</p>   | <p>Issues cross-cutting the remits of all three statutory Boards will be effectively addressed</p>  | Board Chairs of SAB, SSNP & Children's Partnership     | Dec-23 |
| 2.13 | <b>1. Prevention</b><br><b>2. Assurance</b><br><b>3. Engagement</b>                     | <p>For the three statutory Boards and partner agencies to develop a system wide approach to enable effective transitional safeguarding for 'adolescents' (10 - 24 yr. olds)</p>   | <p>Adolescents and young adults at risk will experience effective transitional safeguarding arrangements</p>  | Board manager, Chair and Board partners                | Mar-24 |

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| 2.14  | <b>1. Prevention</b><br><b>2. Assurance</b><br><b>3. Engagement</b> | To ensure the Board works towards the National Chairs Network Improvement Priorities  | To be assured that quality standards set by the Chairs Network are met  | Board Chair,<br>Board Manager<br>and Board Partners | Mar-24 |
| <b>3. Receive assurance from all partner agencies on the effectiveness of their safeguarding arrangements</b> |   |   |   |   |        |
| 3.1   | <b>2. Assurance</b>   | To seek, in conjunction with Nottinghamshire SAB, annual assurance from all partners via completion of the Performance Assurance Tool (PAT) that their adult safeguarding arrangements remain effective. PAT tool to be updated to include MSP and additional data.   | The Board will have assurance that local safeguarding arrangements and partners act to help and protect adults in its area who are Care Act eligible and that partners have contributed to the implementation of its strategic plan | Board manager & QA subgroup                         | Dec-23 |
| 3.2   | <b>2. Assurance</b>   | To improve the range & quality of safeguarding data available to the Board through development of a Quality Assurance Framework. The framework should be used to help understand abuse types which may be underrecognised and underreported such as discriminatory abuse and organisational abuse, as well as keeping a clear focus on MSP. It should also feature priority areas raised at the development day including organisational abuse, PiPoT, Slavery and Exploitation (through SERAC), homeless deaths and drug related deaths. | By making decisions that draw upon a broad and good quality evidence base, outcomes for partner agencies and adults at risk will be improved  | QA subgroup   | Sep-23 |
| 3.3   | <b>2. Assurance</b>   | To seek assurance that learning from SARs is embedded and to measure the impact.  | To ensure that the learning from SARs is shared internally within single agencies, and embedded into practice within policies, procedures, training and staff culture.  | TLI subgroup  | Dec-23 |

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| 3.4  | <b>2. Assurance</b>                   | Consider the implications for adult safeguarding of the outcomes of the NHS Safe and Wellbeing Reviews  | To ensure that the Board are aware of anything relating to adult safeguarding within the safe and wellbeing reviews, and are able to act on themes and trends                              | BMG and QA Sub-group          | Dec-23 |
| <b>4. Ensure there is a strong commitment to MSP across the partnership and that the principles of MSP are embedded in local safeguarding practice</b> |                                       |   |  |                               |        |
| 4.1  | <b>2. Assurance<br/>3. Engagement</b> | To seek assurance regarding the quality of 'frontline' MSP practice by undertaking a multiagency staff questionnaire  | The Board will have a clearer understanding of how fully the local system workforce understands MSP (alongside other issues) and is able to implement it in practice                       | QA Subgroup                   | Jun-23 |
| 4.2  | <b>3. Engagement</b>                  | To recognise 'communities of identity' from new national census that are underrepresented in adult safeguarding data, and engage with representative community groups to promote adult safeguarding messages  | New census data will underpin and inform the work of the Board, ensuring that its efforts are well placed and that a wider range of citizens than previously are successfully engaged with | QA subgroup                   | Dec-23 |
| 4.3  | <b>2. Assurance<br/>3. Engagement</b> | To engage with experts by experience on learning from SARs by consulting on: delivery of action plans, development of new policies and procedures, impact of the SAR, data on specific priority areas arising from SARs and gathering qualitative feedback about any long term impact or change |  | Board Chair and Board Manager | Dec-23 |

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| 4.4 | <b>2. Assurance</b> | To work with local advocacy providers to gain a better understanding of the quality and uptake of advocacy provision - this will include advocacy not commissioned by the local authority. | To be assured of the quality standards within local advocacy provision, and to also ensure that the services are being utilised when needed and that individuals are able to access advocacy support | Board Chair and Board Manager | Mar-24 |
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### 5. To have effective Board governance arrangements in place

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| 5.1 | <b>4. Working arrangement for NCSAB</b>                  | A) For the Board to i) develop & implement a Board evaluation exercise ii) keep under review the range of tools currently used to determine its 'effectiveness'             | The Board and partners will have a range of tools at their disposal with which to measure their effectiveness  | Board Chair & Manager and Board partners              | TBC    |
| 5.2 | <b>2. Assurance</b>                                      | To gain assurance that the SAB Information Sharing Guidance has been implemented.   | To ensure that Board partners have an agreed legal framework to share information with the Board   | Board Chair and Board Manager                         | Sep-23 |
| 5.3 | <b>2. Assurance<br/>4. Working arrangement for NCSAB</b> | Work in tandem with SAB Business Managers on building relationships with Coroners and the Coroners' Association with respect to managing parallel inquest and SAR processes | To ensure the parallel processes of Inquest and SARs can run concurrently without either process having a detrimental impact on the other. This will reduce any negative effect on the individual and/or their family, and reduce and delays in concluding SARs. | Board Manager   | Dec-23 |
| 5.4 | <b>2. Assurance 4. Working arrangement for NCSAB</b>     | Support the network in preparing for the introduction of the CQC assurance framework  | To ensure NCC are prepared for upcoming inspection with support from the Board.  | Board Chair, Board manager and Adult Social Care lead | Mar-24 |
| 5.5 | <b>2. Assurance 4. Working arrangement for the SAB</b>   | To develop a review schedule for all Board Policies and Procedures  | To be assured that all Board documents are reviewed and updated regularly to ensure they are complicant with legislation, up to date and accurate.   | SAB Manager   | Mar-24 |

## Acronyms

|       |  |
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| ASC   | Adult Social Care                                    |
| BMG   | Business Management Group                            |
| CQC   | Care Quality Commission                              |
| DHR   | Domestic Homicide Review                             |
| DLUHC | Department for Levelling Up, Housing and Communities |
| DSVA  | Domestic Sexual Violence and Abuse                   |
| ICB   | Integrated Care Board                                |
| LPS   | Liberty Protection Safeguards                        |
| MARAC | Multi-Agency Risk Management Conference              |
| MCA   | Mental Capacity Act                                  |
| MSP   | Making Safeguarding Personal                         |
| NCC   | Nottingham City Council                              |
| NCSAB | Nottingham City Safeguarding Adults Board            |
| NHS   | National Health Service                              |



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| PAT   | Partner Assurance Tool                              |
| PDU   | Practice Development Unit                           |
| PiPoT | People in Positions of Trust                        |
| QA    | Quality Assurance                                   |
| QAF   | Quality Assurance Framework                         |
| SAB   | Safeguarding Adults Board                           |
| SAR   | Safeguarding Adults Review                          |
| SERAC | Slavery and Exploitation Risk Management Conference |
| SMD   | Serious and Multiple Disadvantage                   |
| SSNP  | Safer Stronger Nottingham Partnership               |
| TLI   | Training, Learning and Improvement Sub-group        |
| VRU   | Violence Reduction Unit                             |